



Emergency Preparedness Planning

B&F Forum

November 9, 2006



University Emergency Operations Plan

- Conforms to state, county and city plans
- Establishes responsibilities and control on campus
- Identifies the campus Emergency Operations Center
- Identifies roles and responsibilities of each group/department on campus



Major Elements of the University Emergency Response Plan

- Purpose, Authority and Scope (ERP)
- Direction and Control
- Weapons of Mass Destruction
- Emergency Action Guidelines
- Department / Building Support Plans



Phases of Hazards / Disaster Management

- Hazards Vulnerability Analysis
- Mitigation
- Preparation
- Response
- Recovery



Hazards Vulnerability Analysis

- Identify Hazards
- Rate the probability of occurrence
- Rate the relative threat to life/safety and disruption of service
- Assess the organization's level of preparedness (capability assessment)
- Rank order vulnerabilities and start there



Mitigation

- Preventing what can be prevented
- Reducing the potential damage or danger to life and property caused by events that cannot be prevented



Preparation

Activities an organization undertakes to:

- Build capacity and identify resources that may be used if a disaster or emergency occur
- Save lives and help support response and rescue operations



Response

The actual event management, involving:

- Treating or acting on the behalf of victims
- Reducing secondary impacts on the organization
- Controlling the negative effects of the emergency



Recovery

The Recovery phase involves:

- Restoration of the organization's essential business operations even during the emergency
- Resumption of normal business operations after the incident is judged to be over and implementation of the action plan is complete



Your Role

- Have a bldg emergency action plan

Check OSEH website:

<http://www.oseh.umich.edu/guideep.pdf> for
a sample of a bldg emergency action plan

- Keep it current with drills & table top exercises
- Conduct a hazard analysis of your site
- Perform a capability assessment
- Identify a business continuity planning process
- Have a current distribution list for your site plan
- Have a 3-person-deep emergency contact list



Your Role - continued

- Become acquainted with the National Incident Management System (NIMS) by logging onto the following website:

www.training.fema.gov/EMIWeb/IS

Take the tutorials for IS100 (Incident Command Systems, an Introduction) IS700 (National Incident Management System, an Introduction) and IS800 (National Response Plan, an Introduction).

- Train your personnel on your emergency site plan



Our Role

We are here to help

DPS website: www.umich.edu/~safety/

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