

Uploading Resumes, CVs, or Biographical Sketches for Others

Study Team members with rights to edit the study application can upload or update biographical information, such as a resume, CV, or biographical sketch, of other members in the study team. Often, this means that Study Coordinators can update these items for the Principle Investigator and Co-Investigators.

Important Information

Study Team Members can only update biographical information for others in question 1.3 of the study application.

eResearch Study Application

1.3 Study Team Members: (Note: PI is listed below and other study team members must be added one at a time)

Add	Delete	Study Team Member	Study Team Role	Accepted Role	Conflict of Interest	Edit Rights
<input type="checkbox"/>		Ingrid Investigator PI				yes

1.8 3rd party services: (e.g., transcriptionists, lab work, data analysis, etc.)

1.9 * Estimated Study Start Date: (mm/dd/yyyy) [11/3/2006]

1.10 * Estimated Study End Date: (mm/dd/yyyy) [11/2/2007]

1. In question 1.3, click the name of the person for whom you want to upload biographical information.

Study Team Detail Window

1.6 Allow this person to EDIT the application, including any supporting documents/stipulations requested during the review process:

Yes No [Clear](#)

1.7 Include this person on all correspondences regarding this application: (Note: This will include all committee correspondence, decision outcomes, renewal notices, and adverse event submissions. Co-investigators and faculty advisors are required to receive this information.)

Yes No [Clear](#)

Credentials: Required for PI, Co-Is and Faculty Advisors

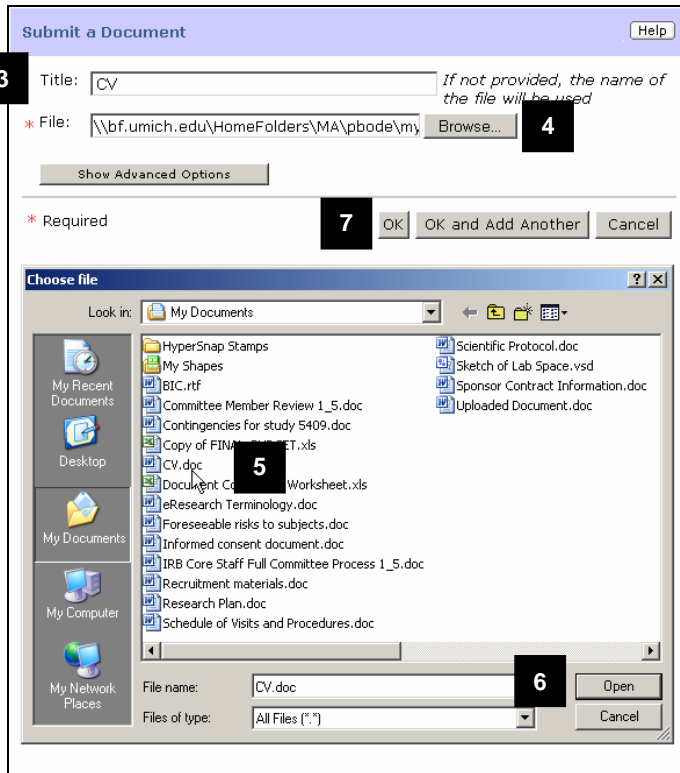
Upload or update your CV, resume, or biographical sketch.

2

name	version
There are no items to display	

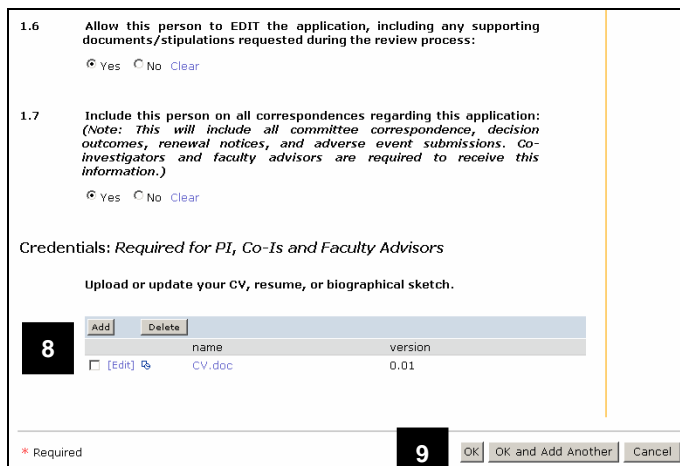
2. In the Credentials area, click .

Submit a Document Window



3. Enter a title for the document you are uploading.
- Note:** Entering a title is optional. If you do not enter a title, the filename becomes the title of the document.
4. Click **Browse...** to locate the document on your computer.
5. Select the file to upload.
6. Click **Open**.
7. Click **OK**.

Study Team Detail Window



8. The document is added to the **Credentials** area.
9. Click **OK**.

eResearch Study Application

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1. General Study Information

All questions marked with a red asterisk (*) require a response. Questions without a red asterisk may or may not require a response, depending on those questions' applicability to this study.

1.1 * **Study Title (limited to 256 characters):**
 Test study for eResearch PI new application

1.1.1 **Full Study Title (if applicable):**

1.2 * **Principal Investigator:**
 Ingrid Investigator [Select...]

1.3 **Study Team Members: (Note: PI is listed below and other study team members must be added one at a time)**

Study Team Member	Study Team Role	Accepted Role	Conflict of Interest	Edit Rights
<input type="checkbox"/>	Ingrid Investigator PI		no	yes

10. Click **Save**.