Important Information

- Sends an email notification to selected study team members requesting them to accept their role.

**eResearch Study Workspace**

1. Prior to submitting a new study application, Co-Investigators and Faculty Advisors must accept their roles on the study.
- From the **Study Workspace**, click

  ![Notify Study Team Members to Accept Roles](image)

  **Note:** The Study Workspace displays the following warning message in red, “Note: Not all Co-Is and/or Faculty Advisors have accepted their roles.”

OR

**End of Application**

1. From the **End of Application**, click

  ![Notify Study Team Members to Accept Roles](image)
2. Verify that the appropriate Study Team Members are selected.
   **Note:** Study Team Members are selected by default. You can deselect any Study Team Members if needed.

3. If applicable, enter comments that you want included in the email notification.

4. Click **OK** to send the selected Study Team Members an email that requests that they accept their role.