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The 19th Annual NAACP Juneteenth Celebration

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Announcements:

The 19th Annual NAACP Juneteenth Freedom Celebration is coming Wheeler Park on Saturday, June 15, 2013. There will be food, children's activities, entertainment, and more.

We would love to have you join us for a day of Family Fun and Festivities. *(If you care to volunteer, we will accept that too).*

We would appreciate it if you could share the news with others. We look forward to a wonderful in celebration.

*If you have questions or care to volunteer feel free to contact me.* Nyshourn Price ndp@umich.edu

734/763-4261  -Wheeler Park Map *(click on link)*
ABPAFS E-Board Announcements:

ABPAFS meetings will occur the last Thursday of every month starting this month.

The next ABPAFS meeting will be on Thursday, June 27th. The meeting will be in the Basement level of the Main Hospital in the Dept of Radiation Oncology in room UHB2C430. Take patient elevators near entryway to cafeteria to basement level II.

We will be taking pictures at the next few meetings and at our bowling event to aid us in the development of our webpage, brochure and other media materiel.

E.J. Johnson has been appointed to the ABPAFS E-Board and will serve as the Special Event Coordinator. Cherilyn Davis will be assuming the position and responsibilities of Secretary for ABPAFS

ABPAFS E-Board:

Leon Howard III (howardii@umich.edu) President

Sonja Brando (sbrandon@med.umich.edu) Vice President

Cherilyn Davis (brownsu@umich.edu) Secretary

Trelawny Boynton (treyb@umich.edu) Vice Secretary

Darquillius Johnson (darqjohn@umich.edu) Treasure

Terrance Wilbert (twilbert@umich.edu)Vice Treasure

Shelley Clifton (sclifton@umich.edu) Special Project Coordinator

E.J Johnson (iej@umich.edu) Special Event Coordinator

Marlanna Landeros (mlandero@umich.edu) Special Advisor to the E-Board

Charles Ransom (ransomcg@umich.edu) Special Advisor to the E-Board
The E-Board will be meeting again within the next couple of weeks to prepare for our June 27th meeting and to plan for the upcoming year. If you have thoughts or comments on programming, meeting topics, speakers, social or networking events feel free to send them to any of the E-Board members listed above. Thank you for being an author and helping us to write this new chapter.

ABPAFS BOWLING NIGHT SIGN UP-CLICK ME

Join ABPAFS at Colonial Lanes for fun and networking on Thursday, June 27th at Colonial Lanes

Please click on the link above and fill out the short form to aid us in reserving enough lanes for you and your guest.

Bowling Cost 9:00 pm to 12:00 am
$1.25 Shoe Rental
$1.25 Games

Colonial Lanes-1950 S Industrial Hwy, Ann Arbor, MI 48104 (Across from Krogers Grocery Store-click on link)  Map to Colonial Lanes

Job Postings:

Apply Now
(link opens in new window)

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The University of Michigan is seeking qualified candidates for the position of HR Communications Manager. This position reports to: Sr. Director for HR Communications.

The HR Communications Manager is responsible for the planning and implementation of a variety of employee communications and marketing programs that support all units of University Human Resources (UHR). This includes the management of a team of communicators and multimedia designers responsible for print matter, e-publications, websites, intranet content, social media, database-driven web content, change management communications and other employee messaging and materials. The successful candidate will have a well-developed ability to function in complex circumstances where opinions and levels of understanding vary, determining the most relevant facts for effective communication decisions. S/he will be able to synthesize information from many sources and perspectives to anticipate implications and advocate for specific actions. S/he must be adept at communicating with and understanding the perspectives of multiple publics.

Responsibilities include:
- Provides daily leadership for a communications department that includes 7 communications specialists and multimedia designers.
- Drafts and implements complex communication plans.
- Acts as a principal relationship manager to UHR senior leadership and other stakeholders inside and outside of UHR.
- Applies understanding of varied constituents and develops positive working relationships.
- Provides communications counsel to multiple levels of leadership, including advising on the management of emerging issues.
- Coordinates and prioritizes staff assignments to ensure decisions are aligned with the strategic priorities of senior management.
- Assists Sr. Director with executive communications and counsel.
- Manages staff to ensure timely production, effective troubleshooting and strong client partnerships, including coaching staff members for growth and development.

Required Qualifications*
- Bachelors degree or equivalent combination of education and experience.
- Thorough understanding of the Web, print production, the design process, social and other electronic media.
- Successful client relations experience with the demonstrated ability to collaborate and problem solve.
- Demonstrated abilities to handle confidential materials and situations with sensitivity and discretion and effectively manage conflict.
- Ability to identify process improvements and articulate the compelling benefits of change to clients.
and leadership.
- Fluent in Web analytics and other tools for the evaluation of communication

**Desired Qualifications***
- More than seven years of progressively responsible experience in a communications role, including supervisory experience.
- Master's degree in communications, marketing, public relations or related field.
- Experience in higher education or public service organization.
- Knowledge of human resource principles and practices.
- Experience overseeing complex website implementations.

**U-M EEO/AA Statement**
The University of Michigan is an equal opportunity/affirmative action employer

**Associate Director, Health Science Scholars Program (#82555)**

**How to Apply**

A cover letter is required for consideration for this position and should be attached as the first page of your resume. The cover letter should address your specific interest in the position and outline skills and experience that directly relate to this position.

**Job Summary**

The Health Science Scholars Program (HSSP) is a Michigan Learning Community that provides a strong and supportive community for up to 120 first-year students interested in the health sciences. HSSP offers multidisciplinary opportunities through courses and programming for students to examine current health science issues and explore health science professions. The program actively promotes the engagement of health science faculty and practitioners with undergraduate students, and supports dialogue on the intersections of health science, health care, and society. Participation in HSSP facilitates students development of a more sophisticated understanding about opportunities and challenges in the health sciences, connects members to valuable resources that help shape their pre-health journeys, and allows participants to share perspectives and learn from one another in a supportive team-learning environment. You can find out more information about our program at: http%3A//www.lsa.umich.edu/hssp.

The Associate Director provides operational leadership and directs the day-to-day operations of the Program to link the program mission and vision to its operations in support of the programs students. The Associate Director manages the fiscal, human resource, and general administrative activities of the program with direction from and in support of the Director. This position is co-funded by the College of Literature Science and the Arts and University Housing/ Residence Education. Residence Education staff work in partnership with others to create a safe and inclusive multicultural residence hall community.

**Responsibilities***
Administrative Responsibilities

In collaboration with the Faculty Director, participate in strategic and long-range visioning and development of projects aligned with the core mission of the program; oversee all aspects of and provide programmatic leadership in student services areas; develop and implement department policies and procedures; interpret University Housing and College policies and procedures for HSSP-affiliated faculty, staff, and students; oversee budgetary activities; and oversee development activities including alumni relations and fundraising. In collaboration with the Faculty Director, manage operations to support faculty participation in the program through First Year Seminars, other courses, guest lectures, and additional academic activities. Collaborate with and participate in Housing department meetings including Residential education meetings, trainings, building team meetings, and others.

Community and Student Development / Curricular Programming

Provide direction for the programmatic offerings developed to build and sustain a strong and diverse community of students, affiliated faculty, and HSSP leadership and staff; lead co-curricular/extracurricular programming that supports HSSPs mission and students and is grounded in Residence Educations Community Development Model; work directly with students to address their needs; collaborate with Faculty Director and staff in curricular planning, and oversee coordination of sections of core course and related offerings in LSA; and support the interactions of students with associated faculty. Provide leadership and administrative support of Student Life/Student Services for HSSP: direct the leadership and mentoring program for a cohort of 40 to 50 student leaders, and provide oversight for orientation activities, academic advising, student interns, and other student support services.

In collaboration with Residence Education and other Housing departments, oversee and coordinate HSSP room designation and student assignment process; oversee space inventory and equipment management (including computing services) as needed; serve as member of Michigan Learning Community functional group; collaborate with building team programming and student life; and supervise staff as noted below.

Fiscal Responsibilities

In consultation with Faculty Director and MLC Business Coordinator, take major role in developing the units budget; prepare materials for and assist the Director with the units annual budget report and updates; monitor the status of budget allocations; use appropriate reports to manage all department accounts; establish and use controls to maintain budget limitations and to ensure compliance with project/grant regulations, monitor endowment accounts, audit and approve business transactions; provide the Director with periodic overviews of the financial condition of accounts and advise on optimal uses of financial resources for planning and management decisions.
Human Resource Responsibilities

Supervise program and intern staff (hire, train, evaluate, and in consultation with Faculty Director determine salaries and merit increases) and supervise student staff; in consultation with Faculty Director, develop job descriptions for non-academic positions; co-supervise the RA staff and participate in program Resident Advisor selection; coordinate the work of the staff group by providing leadership in a collaborative, team-oriented environment; support the staff in professional development; determine appropriate levels of student staffing and provide direction for their hiring, training, compensation, and evaluation; review all positions for appropriate classification and compensation level; manage the payroll; provide oversight for procedures related to faculty recruitment for and compensation of Faculty Associates position.

Recruitment/Admissions/Public Relations

In consultation with Faculty Director plan recruitment and admissions activities, and direct related functions including production of recruitment and admissions materials; participate in recruitment events on and off campus; manage responses to parent, student, and public inquiries and visits; plan and direct placement functions. Take major role in identification of PR opportunities and preparation of PR materials, proposals, reports, and articles for publication; represent the program to internal and external constituencies; facilitate relations with program alumna and Development Office.

Program Evaluation

Collaborate in the design of program evaluation, oversee evaluation strategies to monitor program effectiveness, participate in analysis of results and the generation and distribution of program reports.

**Required Qualifications***

Academic background and experience in related area. Advanced degree or commensurate experience in related area; at least 5 years of progressive program administrative/coordination experience; ability to communicate and relate effectively with diverse students, staff and faculty; ability to work independently and develop new initiatives with both short and long range planning; several years recent experience in university settings that required knowledge of university policies and procedures, strong leadership, administrative, problem-solving skills.

**Desired Qualifications***

Advanced degree in an appropriate field or equivalent combination of education and university administrative experience. A competitive candidate will give evidence of training and experience in implementing projects and initiatives; understanding of college student and leadership development within a multicultural student population; supervising both student and professional
staff. We are seeking a colleague who can work in a complex organizational environment with multiple constituencies, ambiguity, and frequent change; perform at both strategic and operational levels; has knowledge of University Housing policies and College of LS&A policies and procedures. The ideal skill set also includes: experience in residential academic programming; background in teaching and/or facilitation; working with faculty; evaluation and assessment; interest in and curiosity about health care and health professions.

**Additional Information**

The salary range for this position is $65,000 to $72,000. Higher salary possible for exceptionally qualified candidates.

**Additional Information**

This position is co-funded by the College of Literature Science and the Arts and University Housing/Residence Education and is co-supervised by the HSSP Faculty Director and a Senior Housing Administrator.

**U-M EEO/AA Statement**
The University of Michigan is an equal opportunity/affirmative action employer.

**Leon Howard III**

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