



ADMISSION APPLICATION
GLOBAL MBA PROGRAM - BRAZIL
CLASS OF 2005

University of Michigan Business School
Ann Arbor, Michigan

INFORMATION AT A GLANCE

ADMISSION

Global MBA Program Office
University of Michigan Business School
701 Tappan Street – E2428
Ann Arbor, MI 48109-1234 USA
Phone (734) 763-8042
Fax: (734) 936-0176
E-mail: gmbaadmit@umich.edu

APPLICATION DEADLINE

All applications must be received in the São Paulo office by July 1, 2002:

Global MBA Brazil Program
World Trade Center São Paulo
Av. das Nações Unidas, 12.551 – cj. 2501
04578-903 São Paulo, SP

tel: (11) 3043-7107

Applications are reviewed as received. We recommend that you submit your application as early as possible.

INTERVIEWS

Interviews will be conducted from May 27-31, 2002 at the University of Michigan Business School facility in the World Trade Center São Paulo.

In certain circumstances, interviews may be arranged at other locations.

MICHIGAN ON THE WEB

Additional program information is available at our Web site:

<http://www.umich.edu/~brazilum>

TESTING

Graduate Management Aptitude Test (GMAT)

Educational Testing Service – GMAT
Prometric Latin America Regional Reg. Center
3110 Timanus Lane - Suite 200
Woodlawn, Maryland 21244
Phone: (443) 923-8160
Fax: (443) 923-8569
E-mail: gmata@ets.org
Web site: <http://www.gmac.com/GMAT/>
UMBS Code is 1839

Test of English as a Foreign Language (TOEFL)

Educational Testing Service – TOEFL
Prometric Latin America Regional Reg. Center
3110 Timanus Lane - Suite 200
Woodlawn, Maryland 21244
Phone: (443) 923-8160
E-mail: toefl@ets.org
Web site: <http://www.toefl.org>
UMBS Code is 9585

OTHER BUSINESS SCHOOL CONTACTS

Office of Admissions

(degree programs in Ann Arbor)
Phone: (734) 763-5796
Fax: (734) 763-7804
E-mail: umbusmba@umich.edu
Web site: <http://www.bus.umich.edu>

Executive Education Center

(non-degree programs around the world)
Phone: (734) 763-1000
Fax: (734) 763-9467
E-mail: um.exec.ed@umich.edu
Web site: <http://www.execed/bus.umich.edu>

ADMISSION TO THE BUSINESS SCHOOL

This application is valid for the 2002 academic year only. Please read all instructions thoroughly before you begin to complete the application forms.

The University of Michigan Business School welcomes applications from graduates of accredited colleges and universities in all areas of concentration: liberal arts, social sciences, physical sciences, engineering, and many others.

GENERAL REQUIREMENTS

Courses in management are not required for admission, although students are expected to have a satisfactory background in communication skills, computer applications (including word processing and spreadsheets), and mathematics. Before enrolling, however, students must:

- Complete the equivalent of a four-year US bachelor's degree. Accordingly, the Business School reserves the right to review the academic records of applicants and to determine whether the academic credentials presented from a non-US institution qualify for consideration.
- Take the Graduate Management Admissions Test (GMAT).
- Take the Test of English as a Foreign Language (TOEFL). Exceptions to this requirement are listed in the "TOEFL" section.
- Complete a college-level calculus course that includes integral and differential calculus.

We will not admit individuals who have already earned an MBA or equivalent degree from another institution, whether accredited or unaccredited. We also discourage applications from those who have completed substantial course work in other graduate management programs. No previous course work will transfer to the MBA program. Students admitted to the Business School may not be simultaneously enrolled in other graduate programs.

Prospective students may only apply to one degree program at the University of Michigan Business School in any given application period.

GMAT

You should arrange for your scores on the Graduate Management Admission Test (GMAT) to be reported to us directly by Educational Testing Service. The test is administered throughout the world. Test scores are valid for five (5) years; scores more than five (5) years old are

not acceptable. We encourage you to take the GMAT no later than one month prior to the application deadline, and preferably much earlier. If you take the test early enough, we encourage you to include an unofficial score report with your application if it is available. The **University of Michigan Business School** code number is **1839**. *If you do not include the correct code number when taking your GMAT, your scores will not be reported to UMBS.* Registration information for the test may be obtained from:

Educational Testing Service – GMAT
Prometric Latin America Regional Reg. Center
3110 Timanus Lane - Suite 200
Woodlawn, Maryland 21244
Phone: (443) 923-8160
Fax: (443) 923-8569
E-mail: gmat@ets.org
Web site: <http://www.gmac.com>

TOEFL

If your native language is not English, you must demonstrate competence in English by a score of 600 or higher on the standard version or 250 or higher on the computerized version of the Test of English as a Foreign Language (TOEFL). You must also take the writing test included in the examination, unless the writing test is not given at your test site. TOEFL scores are valid for two (2) years. You should arrange to have your scores reported to us directly by Educational Testing Service. The University of Michigan Business School code number is **9585**. Please note that students who have earned a degree from a US school or an institution abroad where the curriculum is exclusively in English are exempt from the TOEFL requirement. Those who have worked in the US full time for two (2) or more years in the past five (5) years (1997 – current) are also exempt from the TOEFL requirement. Registration information for the TOEFL may be obtained from:

Educational Testing Service – TOEFL
Prometric Latin America Regional Reg. Center
3110 Timanus Lane - Suite 200
Woodlawn, Maryland 21244
Phone: (443) 923-8160
E-mail: toefl@ets.org
Web site: <http://www.toefl.org>

CALCULUS REQUIREMENT

The faculty expects every student to be able to use integral and differential calculus; therefore, it is a prerequisite for the program. Students are required to complete a college-level calculus course prior to enrolling in the GMBA program. A grade of "C" or better is required. The course should cover rules for

differentiation, using calculus to find the maximum or minimum of a function, and an introduction to integration.

EVALUATIVE CRITERIA

The selection process at the University of Michigan Business School is highly competitive and emphasizes each applicant's demonstrated and potential abilities as a student, manager, and leader. The Admissions Committee reviews these abilities in the context of:

- Prior academic record, including areas of strength and trends in scholastic performance.
- General aptitude for business studies, as measured by GMAT.
- Full-time work experience after earning your bachelor's degree. All applications are considered, but most students have a minimum of four (4) years of work experience.
- Background, maturity, interpersonal skills, and leadership as indicated by employment history, activities and community service, recommendations, essays, and the interview.

THE APPLICATION PROCESS

Before completing your application, please read this section thoroughly and review all instructions.

In general, it is most efficient to distribute requests for recommendations and transcripts early in the application process. This way, your recommendations and transcript requests can be "in process" while you are completing the remainder of the application requirements. A suggested process for completing the application is below, with paragraphs describing each item in further detail (items correlate to specific Forms as noted):

1. Distribute recommendation forms and request transcripts (Forms 1, 2, and 3).
2. Take the GMAT and TOEFL. Request that your score report be sent to UMBS. You may include an unofficial score report with your application if you have received it.
3. Prepare the application forms and data processing sheet (Forms 4 –9).
4. Prepare your resume.
5. Write your essays (Form 7).
6. Sign your application in all required locations.
7. Photocopy the completed application for your records.
8. After your recommendations and transcripts have been returned to you, mail all application materials to the University of Michigan Business School's office in São Paulo. Collate your material according to the checklist on page 5. Your company Human Resources Liaison may coordinate this for all company applicants.
9. Do not staple, bind, laminate, or paperclip your application materials in any way.

Recommendations – Forms 1 and 2

We suggest that you request recommendations early in the admissions process. Have each recommendation returned to you in the provided recommendation envelope, sealed and signed by the recommender. Include the sealed envelopes with your application. We suggest that you request recommendations from persons who have been directly responsible for assessing your managerial and/or academic performance. At least one recommendation, and preferably both, should come from an employer or supervisor.

When you submit your application, please include the acknowledgement cards with your recommendations, pre-addressed to recommenders.

Transcripts – Form 3

We suggest that you request transcripts early in the admissions process. You should submit a transcript from each college or university you have attended, for degree or transfer credit coursework (regardless of the number of credits) if it is applied toward a degree at another university. You should also submit transcripts that show other relevant coursework, i.e., for the calculus requirement, even if it did not apply toward a degree.

Have transcripts returned to you in the transcript envelopes sealed and signed as required. Transcripts should bear the official seal and signature of the institution and should be submitted with the application in the envelope provided. If your institution will NOT provide an official transcript directly to you, it may be submitted separately to our São Paulo office:

University of Michigan Business School
World Trade Center São Paulo
Av. das Nações Unidas, 12551 – cj. 2501
04578-903 São Paulo, SP

If this is the case, we urge you to arrange for the institution to send your transcript as promptly as possible to expedite the completion of your application.

The University of Michigan Business School requires copies of both your academic record and the diploma or other document indicating the date and conferral of your degree. If the original language of the academic record and diploma is not English, a certified English translation must accompany the original document; translation should be literal rather than interpretive. If a certified copy of the original transcript is submitted, it must be certified by the institution from which the degree was received. Documents notarized by a Notary Public are not acceptable. Credentials must include the following information:

- years of attendance
- courses taken
- grades received
- degree, diploma, or certificate awarded, and date of award

Application Forms – Forms 4 – 8

Complete Forms 4 – 8 of the application. Fill out all requested information completely and sign the application in all applicable locations. Include a copy of your resume in front of Form 4.

Your Resume

Please compile and include a one to two (1-2) page resume that highlights your education, academic focus, and honors you received; work experience, responsibilities, and accomplishments (organized by company); and organizations to which you belong. Your resume can also include bullet points highlighting specific skills such as languages as well as personal interests or leadership qualities.

Essay Questions – Form 7

Respond to the four (4) required essay questions, typed on separate sheets. Please limit yourself to the number of words noted, using a minimum of 11-point font with 1.5 line spacing.

Data Processing Sheet – Form 9

Complete all entries on the data processing sheet.

Collating Your Application

Please collate your application materials in the following order (with the first item being on top of the stack):

1. Data Processing Sheet (Form 9).
2. Resume.
3. Application Forms 4 – 8.
4. Four essay question responses.
5. Transcripts in sealed envelopes (one for each school attended).
6. Recommendation forms in sealed envelopes (2).

INTERVIEWS

We are proud of the quality and diversity of our students at the University of Michigan Business School. The best way for us to maintain this level of excellence is to individually assess the strengths of each candidate. For this reason, the GMBA Admissions Committee considers an evaluative interview an essential part of the application review. The Admissions Committee consists of professional admissions officers who interview candidates and evaluate applications for admission. Interviews will typically be conducted in São Paulo.

REAPPLICATIONS

Reapplicants must submit a new application form and one new recommendation, in order to be considered for admission. Additionally, reapplicants must include a cover letter discussing experiences since the last application and an updated resume. New essays are not

required, but sometimes can be beneficial. Credentials and other supporting materials sent with your initial application, including your interview evaluation, will be held for two (2) years. If you reapply after that time, you must submit a completely new application and supporting documents.

QUESTIONS

Please be assured that we will contact you if anything is missing (recommendations, transcripts, etc.) from your application or if we need additional information from you. All communications, including completed application materials, should be mailed to:

University of Michigan Business School
World Trade Center São Paulo
Av. das Nações Unidas, 12551 – cj. 2501
04578-903 São Paulo, SP

Please remember:

- Photocopy the completed application for your records.
- Assemble the pages and supplemental materials in the order indicated.
- Do not staple, paperclip, laminate, or use other methods to bind your materials together.

RECOMMENDATION FORM - Global MBA

TO THE APPLICANT

Complete **only** this portion of the form. Your recommender should complete the rest of the form.

Name of Applicant (Family Name) (Given Name) (Middle Name)

TO THE RECOMMENDER

The individual named above is applying for admission to the University of Michigan Business School Global MBA Program. We value your frank and thoughtful assessment of the applicant. Only persons involved in the admission process will see your comments. Applicants do not have access to this evaluation. When the admission process is completed, your report will be destroyed. It does not become part of the student's permanent file upon matriculation. Please call our offices if you have any questions about the program or our requirements. Thank you for your time and insight.

Please provide your recommendation on your own letterhead or stationery.

Our application process provides sufficient information on the applicant's analytical abilities. Please share your insights on the applicant's creative and practical abilities that make him or her an effective leader. We ask that your recommendation include answers to the following questions, but invite you to provide any other information you think relevant:

- How long and in what connection have you known the applicant?
- What characteristics has the applicant demonstrated which indicate to you that he or she will be a successful leader in business and society? Where possible, please describe situations that demonstrate these characteristics.
- Please comment on the applicant's strengths, as well as the areas in which the applicant still needs to develop.
- Please comment on the applicant's interpersonal skills (effectiveness in establishing and managing relationships; working with supervisors, peers, and subordinates; ability to work in a team environment).

We also ask that you complete the recommendation by filling out the grid on the following page.

We sincerely appreciate your assistance.
-The Admissions Committee

Global MBA Program Office
University of Michigan Business School
701 Tappan Street – E2428
Ann Arbor, MI 48109-1234 USA

Phone: (734) 763-8042
Fax: (734) 936-0176
E-mail: gmbaadmit@umich.edu

Based on your experiences, how does the applicant compare in the following areas with applicants for graduate management study?

	Truly Exceptional Top 2%	Excellent Top 10%	Very Good Top 25%	Good Middle 50%	Below Average Lower 25%	Unable to Judge
Initiative						
Flexibility						
Maturity compared to peers						
Oral communication skills						
Written communication skills						
Ability to work with others						
Ability to accept constructive feedback and learn from it						
Ability to understand others viewpoints						
Project management skills						
Self-confidence						
Leadership						

Are you confident of the applicant's integrity?

- Yes
 Unable to judge
 No

In summary I . . .

- enthusiastically recommend
 recommend
 recommend with some reservations
 do not recommend

this applicant for admission to the University of Michigan Global MBA Program.

Signature of Recommender	Date (month-day-year)		
Name of the Recommender			
Title and Organization			
Street Address	Phone No.	E-mail Address	
City	State/Province	Zip Code	Country

Please place this recommendation and your response to the questions on the previous page in an envelope, **seal, and sign across the seal**. Return it to the applicant as soon as possible. The applicant will submit the sealed envelope containing your recommendation as part of the admission application. Thank you for your assistance.



RECOMMENDATION FORM - Global MBA

TO THE APPLICANT

Complete **only** this portion of the form. Your recommender should complete the rest of the form.

Name of Applicant (Family Name)	(Given Name)	(Middle Name)

TO THE RECOMMENDER

The individual named above is applying for admission to the University of Michigan Business School Global MBA Program. We value your frank and thoughtful assessment of the applicant. Only persons involved in the admission process will see your comments. Applicants do not have access to this evaluation. When the admission process is completed, your report will be destroyed. It does not become part of the student’s permanent file upon matriculation. Please call our offices if you have any questions about the program or our requirements. Thank you for your time and insight.

Please provide your recommendation on your own letterhead or stationery.

Our application process provides sufficient information on the applicant’s analytical abilities. Please share your insights on the applicant’s creative and practical abilities that make him or her an effective leader. We ask that your recommendation include answers to the following questions, but invite you to provide any other information you think relevant:

- How long and in what connection have you known the applicant?
- What characteristics has the applicant demonstrated which indicate to you that he or she will be a successful leader in business and society? Where possible, please describe situations that demonstrate these characteristics.
- Please comment on the applicant’s strengths, as well as the areas in which the applicant still needs to develop.
- Please comment on the applicant’s interpersonal skills (effectiveness in establishing and managing relationships; working with supervisors, peers, and subordinates; ability to work in a team environment).

We also ask that you complete the recommendation by filling out the grid on the back of this form.

We sincerely appreciate your assistance.
-The Admissions Committee

Global MBA Program Office
University of Michigan Business School
701 Tappan Street – E2428
Ann Arbor, MI 48109-1234 USA

Phone: (734) 936-1117
Fax: (734) 936-0176
E-mail: gmbaadmit@umich.edu

Based on your experiences, how does the applicant compare in the following areas with applicants for graduate management study?

	Truly Exceptional Top 2%	Excellent Top 10%	Very Good Top 25%	Good Middle 50%	Below Average Lower 25%	Unable to Judge
Initiative						
Flexibility						
Maturity compared to peers						
Oral communication skills						
Written communication skills						
Ability to work with others						
Ability to accept constructive feedback and learn from it						
Ability to understand others viewpoints						
Project management skills						
Self-confidence						
Leadership						

Are you confident of the applicant's integrity?

- Yes
 Unable to judge
 No

In summary I . . .

- enthusiastically recommend
 recommend
 recommend with some reservations
 do not recommend

this applicant for admission to the University of Michigan Global MBA Program.

Signature of Recommender	Date (month-day-year)		
Name of the Recommender			
Title and Organization			
Street Address	Phone No.	E-mail Address	
City	State/Province	Zip Code	Country

Please place this recommendation and your response to the questions on the previous page in an envelope, **seal, and sign across the seal**. Return it to the applicant as soon as possible. The applicant will submit the sealed envelope containing your recommendation as part of the admission application. Thank you for your assistance.



TRANSCRIPT REQUEST - Global MBA Program

PARA A SECRETARIA

A pessoa cujo o nome é mencionado abaixo, está se inscrevendo para a **University of Michigan Business School**. Por favor, preencha esse formulário e acrescente uma cópia do Histórico Escolar no envelope em anexo.

Posição do candidato em relação ao restante da classe _____ entre _____ alunos. Caso não seja aplicável, deixe em branco.

Se o sistema de notas usado não equivale a A=4, B=3, etc., por favor explique seu sistema de notas (mencionando nota mínima ou média para aprovação):

O ano letivo esta dividido em ___ semestre, ___ trimestre, ou ___ outro, por favor explique:

TO THE REGISTRAR

The person named above is applying to the University of Michigan Business School. Please complete this form and enclose a copy of applicant's academic transcript in the envelope provided. Please seal the envelope, sign across the seal, and return it to the applicant so that it can be submitted with the application.

Class ranking of applicant: _____ If your grade-point system is not equivalent to A=4, B=3, etc., please explain.

_____ out of _____

Are you on a semester system quarter system other, please explain?

TO THE APPLICANT

Provide the information requested below and address the transcript envelope to yourself. Send this form and the envelope to your undergraduate or graduate institution registrar early enough that it can be returned to you in time to submit with your application. If your transcript and diploma are in a language other than English, please provide an official translation (see *Transcripts*, page 4).

Name of Applicant (Family Name, Given Name, Middle Name)

US Social Security Number/National ID

Undergraduate or Graduate Institution

Dates of Enrollment

Degree and Year

I hereby request the release of a transcript and comments on my academic record to the University of Michigan Business School.

Signature of Applicant

Date



ADMISSION FORM - Global MBA Program

This application is valid for the 2002 academic year only.

PERSONAL DATA

Please type or print in black ink.

	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Full Name (Family Name, Given Name, Middle Name)		U.S. Social Security Number or National ID	
Country of Citizenship	City and Country of Birth		
Home Address		Phone*	
City	State/Province	Country	Zip Code
Work Address			
City	State/Province	Country	Zip Code
Phone*	Fax*	E-mail	

* Please include country and area code

Preferred E-mail address for communications Home Work _____

Have you previously applied to the University of Michigan Business School? Yes No Year _____

Date when you took or plan to take GMAT						
	Month	Year	Month	Year	Month	Year
Date when you took or plan to take TOEFL						
	Month	Year	Month	Year	Month	Year

NOTE: Only the best score from GMAT and TOEFL will be used for the assessment of your application.

AWARDS AND ACHIEVEMENTS

On a separate sheet, please provide information on the following two (2) topics:

- Indicate distinctions, honors, and awards for academic achievement or community service. Please identify date received and basis for selection.
- Indicate the name, dates of involvement, duration and all positions held in professional or volunteer organizations, clubs, athletics, or other community or campus activities. List them in order of importance to you.



EDUCATION

List in chronological order all undergraduate and graduate institutions attended. Include name, city or location, degree, year, major, and dates attended. Report GPA (converted to a 4.0 scale) as noted for your undergraduate institution only.

Undergraduate Institution			Location		
Degree	Year	Major	Dates Attended		
Cumulative GPA	1 st Year GPA	2 nd Year GPA	3 rd Year GPA	4 th Year GPA	5 th Year GPA
Institution			Location		
Degree	Year	GPA	Major	Dates Attended	
Institution			Location		
Degree	Year	GPA	Major	Dates Attended	

ADDITIONAL INFORMATION - FAMILY (optional)

Father's Name		Mother's Name	
Address		Address (if different)	
Occupation		Occupation	
College/University		College/University	

PREVIOUS CONTACT

If you have talked about the Business School with a member of the faculty or staff or with current students or alumni, indicate the name, date, and circumstances:



CALCULUS REQUIREMENT

The faculty expects every student to be able to use integral and differential calculus; therefore it is a prerequisite for the program. Students who have not successfully completed a college-level calculus course (grade of "C" or better) must do so prior to enrolling in the GMBA program. AP credits meet the requirement.

I understand the calculus requirement and: have satisfied it through prior coursework.

Course name (as it appears on transcript) and grade received _____
Course Name Grade

will satisfy it before enrolling in the GMBA program.

 Signature: your signature required Date:

EMPLOYMENT

Enclose a copy of your current resume and complete this section, indicating full-time and part-time employment, including military experience. Please list most recent employment first. Use additional sheets if necessary.

Employer	From (month/year)	To (month/year)
Location	Annual Income in US \$ (starting)	Annual Income in US\$ (ending)
Job Title	Total Months Employed	Full-Time/Part-Time?
Responsibilities		
Reason for Leaving		

Employer	From (month/year)	To (month/year)
Location	Annual Income in US \$ (starting)	Annual Income in US\$ (ending)
Job Title	Total Months Employed	Full-Time/Part-Time?
Responsibilities		
Reason for Leaving		

Employer	From (month/year)	To (month/year)
Location	Annual Income in US \$ (starting)	Annual Income in US\$ (ending)
Job Title	Total Months Employed	Full-Time/Part-Time?
Responsibilities		
Reason for Leaving		



ADMISSION FORM - Global MBA Program

ESSAY QUESTIONS

Provide essay responses to the following questions, each on a separate page. Limit each response to **500 words**. At the top of each page, please put your full name and a complete statement of the question being answered. Use at least 11-point font and 1.5 line spacing.

1. What has been your most significant professional achievement? What has been your toughest professional challenge and how did you address it? (500 words)
2. Describe your post-graduation career plans. How will your education, experience, and development to date support those plans? How will an MBA from the University of Michigan Business School help you attain your goals? (500 words)
3. Describe a failure or setback in your life. How did you overcome this setback? What, if anything, would you do differently if confronted with this situation again? (500 words)
4. Answer one of the following:
 - A. Describe an idea you've had for a new business or product or a new service line of an existing entity. (500 words)
 - B. What's the most creative solution to a problem or situation you've ever developed? (500 words)
 - C. What makes work fulfilling? Describe a situation where, as a team member or project leader, you have made work more interesting or enjoyable for your group. (500 words)
5. Optional Questions:
 - A. Describe an experience or experiences you've had that highlights the value of diversity in a business setting. (500 words)
 - B. If there is any other information that you believe is important to our assessment of your candidacy, feel free to add it to your application. (500 words)

RECOMMENDERS

Indicate the name, address, position, and organization of each of your recommenders.

Name (Family Name, Given Name, Middle Name)		E-mail address	
Position		Organization	
Address		Daytime Phone (include country and area code)	
City	State/Province	Country	Zip Code
Name (Family Name, Given Name, Middle Name)		E-mail address	
Position		Organization	
Address		Daytime Phone (include country and area code)	
City	State/Province	Country	Zip Code



ADMISSION FORM - Global MBA Program

UNIVERSITY OF MICHIGAN BUSINESS SCHOOL HONOR POLIICY

"We the members of the University of Michigan Business School community - students, faculty, staff - commit ourselves to do our work and perform our duties honestly. We understand that in striving for excellence in performance, our personal and institutional integrity is our most precious asset, and accordingly, we will not knowingly act in ways that erode that integrity.

Because we are an academic community, honesty in our academic work is vital. Accordingly, we pledge neither to cheat nor to tolerate cheating.

We pledge neither to plagiarize nor to use the work of others without proper credit. We pledge to share community resources, such as facilities, library materials, and computing hardware and software, in ways that are responsible and that comply with established policies and with the principle of fairness. We will treat each other with respect. We will honor the dignity and value of each member of our community. We will fulfill our commitments to each other. We will extend these same courtesies to our guests.

We value both cooperation and competition as means to high achievement. We are free, indeed encouraged, to cooperate to assist each other's learning, except in those instances when student members of the community are directed or expected to work individually. We will compete for the purposes of stimulating high performance and raising standards. However, we seek competition that is constructive, and which is professional, not personal, in nature.

Finally, we accept adherence to the Honor Policy as a condition of membership in the University of Michigan Business School Community."

By signing here, I agree to adhere to this Honor Policy if I enroll as a student at the University of Michigan Business School.

Signature: **y our signature required**

Date:

RELEASE OF CONTACT INFORMAITON

Upon admission to the University of Michigan Business School, I grant permission to the Office of Admissions to release my name and contact information to select organizations that have specific interest in students admitted to the Business School, including, but not limited to, student organizations, recruiting companies, and alumni.

Please do not release any contact information to any organization outside of the Office of Admissions.

Signature: **y our signature required**

Date:

Because of enrollment limits, the University of Michigan Business School does not find it possible to admit all applicants who meet entrance requirements. The University, therefore, reserves the right to refuse admission to any applicant. The University also reserves the right to require the withdrawal of any student whose condition endangers his or her own well being or the well-being of other students of precludes him or her from doing the required work.

CONDUCT AND CERTIFICATION OF INFORMATION

Have you ever been expelled, suspended, placed on probation, or been subject to any other disciplinary action at any secondary school or college you have attended? (You must check a response.) Yes No

Have you ever been convicted of a criminal offense other than a minor traffic violation, or been found to be delinquent by a court, or are there such charges currently pending against you at this time? (You must check a response.) Yes No

If you answer yes to either of these questions, now or at a later date, please submit a statement of explanation.

I certify that the information provided in this application is accurate and that the response and essays are my own work. Except as noted below, the School may verify any information stated here. I understand and agree that any misrepresentation or omission of facts in my application will justify the denial or cancellation of admission to the School before or after enrollment.

Signature: **y our signature required**

Date:

Printed Name

Grid of 10 empty boxes for identification



DATA PROCESSING SHEET – Global MBA

- 1. Mr. Ms. Mrs. Dr.
2. Family Name Given Name Middle Name
3. Marital Status (optional): Single Married
4. US Social Security Number or National ID:
5. Gender: Male Female
6. Citizenship: Brazil Non-Brazil Citizen
7. Date of Birth: MM DD YY Place of Birth: City Country
8. Preferred E-mail address for communications: Home Work

CURRENT MAILING ADDRESS

- 9. Current Home Phone (include area and country code)
10. Street City State
11. Zip Country VALID UNTIL MM DD YY

PERMANENT MAILING ADDRESS (IF DIFFERENT FROM ABOVE)

- 12. Permanent Home Phone (include area and country code) 1
13. Street City State
14. Zip Country
15. Work Phone (include area and country code)
16. Field of interest for your MBA studies *

17. Please indicate the college/universities from which you have received a degree, starting with your undergraduate institution.

Undergraduate Attended from MM/YY to MM/YY

UM College Code* Degree** Major** GPA (4.0 scale)
City State/Country

Institution Attended from MM/YY to MM/YY

UM College Code* Degree** Major** GPA (4.0 scale)
City State/Country

Institution Attended from MM/YY to MM/YY

UM College Code* Degree** Major** GPA (4.0 scale)
City State/Country

18. Current Employer Job Title

19. Work Experience: Please mark below the amount of full-time work experience you will have completed between your graduation from college and your enrollment at the University of Michigan Business School. Do not include time spent in full-time master's level programs or summer jobs; do include military experience.

- None less than 1 yr 1-2 yrs 3-4 yrs 5-6 yrs 7-8 yrs 9-10 yrs 11+ yrs

20. Language Skills: Please describe your speaking ability in languages other than your native language

Language Code** Speaking Proficiency Reading Proficiency Writing Proficiency
High Med. Low

Language Code** Speaking Proficiency Reading Proficiency Writing Proficiency
High Med. Low

21. Release of Contacting Information (as stated on Form 8) Yes No

22. Are you a Certified Public Accountant Chartered Accountant Certified Managerial Accountant Not Applicable

* Insert the UM college code from the list found online at http://www.mpathways.umich.edu/student/saadmissioncodes.html
** Use codes from the following page

CODES

Industry Codes

Manufacturing

- 372 Aerospace
- 07 Agribusiness
- 371 Automotive/Transportation

Equipment

- 28 Chemicals
- 357 Computer/Business Machines
- 116 Construction/Building Materials
- 25 Consumer Goods
- 36 Electronics
- 29 Energy/Petroleum/Minerals
- 801 Healthcare Products
- 35 Machinery & Equipment
- 34 Metals/Metal Products
- 26 Paper/Wood/Glass
- 283 Pharmaceutical/Biotechnology
- 30 Rubber/Plastics
- 22 Textiles
- 39 Other

Service

- 731 Advertising
- 602 Finance-Commercial Banking
- 63 Finance-Insurance
- 62 Finance-Investment Banking
- 6282 Finance-Services
- 672 Finance-Venture Capital
- 737 Computer Services
- 874 Consulting
- 82 Education
- 79 Entertainment/Leisure
- 95 Environmental
- 984 Government-Federal
- 983 Government-State & Local
- 985 Government-International
- 80 Healthcare
- 70 Hotel & Restaurant Management
- 738 Import/Export
- 81 Law
- 978 Non-Profit
- 872 Public Accounting
- 65 Real Estate
- 53 Retail
- 5045 Software/Printing/Publishing
- 48 Telecommunications
- 47 Transportation
- 49 Utilities
- 5150 Wholesale/Distribution
- 99 Other

Functional Area Codes

- 1412 Accounting
- 1240 Buying/Purchasing
- 1712 Computer Information Systems
- 4150 Consulting
- 1620 Engineering Management
- 4120 Finance-Commercial Banking
- 1419 Finance-Corporate
- 4124 Finance-Investment Banking
- 4230 Finance-Sales & Trading
- 1210 General Management
- 1132 Human Resource Management
- 1400 International Business
- 1250 Marketing-Advertising
- 4100 Marketing-Financial Services
- 4200 Marketing-Industrial
- 1420 Marketing-Product Management
- 1721 Marketing-Research
- 4030 Marketing-Sales/Retail
- 1320 Operations Management
- 4123 Real Estate
- 1120 Strategic Planning

Language Codes

- AR Arabic
- CH Chinese
- DA Danish
- DU Dutch
- EN English
- FS Finnish
- FR French
- GE German
- HE Hebrew
- HI Hindi
- IT Italian
- JA Japanese
- KO Korean
- NO Norwegian
- PH Polish
- PO Portuguese
- RU Russian
- SP Spanish
- TH Thai
- TU Turkish
- UK Ukranian
- VI Vietnamese
- OT Other

Subject Area of Interest

- ACCT Accounting
- BSEC Business Economics
- CINS Computer/Info Systems
- CRSY Corporate Strategy
- BUOT Entrepreneurial Management
- FINC Finance
- BUMG General Management
- HRDV Human Resource Management
- IBMT International Business
- MKTG Marketing
- OPMT Operations Management
- BUST Statistics & Management Science
- OTHE Undecided

Degree Codes

- AER Aerospace Engineering
- APP Applied Mechanics Engineering
- AA Associate's Degree
- BCS Baccalaureatus in Scientiis
- BGS Bachelor In General Studies
- BAR Bachelor of Architecture
- AB Bachelor of Arts
- ABD Bachelor of Arts Education
- BBA Bachelor of Business Administration
- BDA Bachelor of Dance Arts
- BE Bachelor of Engineering
- BFA Bachelor of Fine Arts
- BFD Bachelor of Fine Arts (Design)
- MCB Bachelor of Medicine/Bachelor of Chemistry
- MBB Bachelor of Medicine/Bachelor of Science
- BMU Bachelor of Music
- BMA Bachelor of Musical Arts
- BS Bachelor of Science
- BSD Bachelor of Science Education
- BSC Bachelor of Science in Chemistry
- BSE Bachelor of Science In Engineering
- BSF Bachelor of Science in Forestry
- BSM Bachelor of Science in Mechanical Engineering
- BSW Bachelor of Social Work
- BT Bachelor of Technology
- BTA Bachelor of Theatre Arts
- CHE Chemical Engineer
- CE Civil Engineer
- ARD Doctor of Architecture
- AD Doctor of Arts
- DDS Doctor of Dental Science
- DSU Doctor of Dental Surgery
- EDD Doctor Of Education

- DEG Doctor of Engineering In Manufacturing
- MD Doctor of Medicine
- AMU Doctor of Musical Arts
- PHR Doctor of Pharmacy
- PHD Doctor of Philosophy
- DPH Doctor of Public Health
- SJD Doctor of Science Of Law
- EE Electrical Engineer
- IOP Ind. & Oper. E.
- INE Industrial Engineer
- MRE Marine Engineering
- MAC Master of Accounting
- MAR Master of Architecture
- AM Master of Arts
- MBA Master of Business Administration
- MCL Master of Comparative Law
- MEG Master of Engineering
- MFA Master of Fine Arts
- MF Master of Forestry
- MHS Master of Health Services Administration
- MIL Master of Information and Library Sciences
- MLA Master of Landscape Architecture
- LLM Master of Laws
- MMU Master of Music
- MPS Master of Philosophy
- MPA Master of Public Administration
- MPH Master of Public Health
- MPP Master of Public Policy
- MRP Master of Reg. Planning
- MS Master of Science
- MSC Master of Science Conservation
- MSE Master of Science Eng.
- MSI Master of Science in Information
- MSP Master of Science in Pharmacy
- MSW Master of Social Work
- MT Master of Technology
- MUP Master of Urban Planning
- ME Mechanical Engineer
- MET Metallurgical Engineer
- NAV Naval Architecture
- NUC Nuclear Engineering

Major Codes

- BAMT Business
- CMSC Computer Science
- ECON Economics
- ENGN Engineering
- HAOT Humanities
- MATH Mathematics (including statistics)
- SGEN Science
- SOCs Social Science
- OTHE Other