

## ESADE BUSINESS SCHOOL FACT SHEET 2011-2012

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<b>School address:</b>	<i>ESADE Business School Av. d'Esplugues, 92-96 E-08034 Barcelona Spain</i>
<b>WWW-address:</b>	<i>General Web Page: <a href="http://www.esade.edu">www.esade.edu</a> , <a href="http://www.esade.edu/mba">www.esade.edu/mba</a> ESADE Intranet: Partners have access to the intranet by entering web site, clicking on "intranet" and entering their codes provided by ESADE.</i>

<b>Deadlines:</b>	MBA Exchange announcement deadline is <b>March for Fall, July for Winter</b> . Please bear in mind that most of the team is on holiday in August.
<b>Required Documents:</b>	<ul style="list-style-type: none"><li>○ Curriculum Vitae / Resumé</li><li>○ 2 passport-sized photographs</li><li>○ Proof of Health Insurance with International coverage</li><li>○ MBA / Graduate Transcripts (unofficial will be accepted)</li></ul> Any other required information will be indicated in the Welcome email

<b>Study programme:</b>	The ESADE MBA takes a globalist approach and is Bilingual. In the Electives year, participants can choose from any of the 2nd year level coursework, mostly in English. Additionally, participants who choose to take Doing Business in Spanish will partake in a highly-participative language course focused on business language and presentation skills taught entirely in Spanish.
<b>Courses:</b>	Course listings are available on the intranet
<b>Faculties/Colleges:</b>	University. Law School. Executive Language Centre. Executive Education. Professional Master's Programs. (Marketing, Finance, Operations, Public Administration, Tourism, etc.)
<b>Language of Instruction:</b>	Mainly English
<b>Language requirement:</b>	Admission to the Full-Time MBA requires demonstration of English Proficiency, TOEFL or similar. There is no Spanish requirement for exchange students.
<b>Language courses:</b>	DBS - Doing Business in Spanish based on availability.
<b>Academic/Experience Requirements:</b>	Applicants must be MBA and have completed core coursework successfully to enrol in elective classes. Minimum 2 years relevant work experience.
<b>Full-time Workload:</b>	<b>Please note that the courseload for exchange students is between 3-5 elective courses, with the normal workload being 4. It will not be possible to take a courseload outside this range.</b> Exchange students will choose electives through a bidding system and changes to courses are not permitted once the bidding system application has closed. <b>We ask that</b>

**partner schools requiring that their students bid for certain courses approve these requests before bidding takes place.**

If exchange students wish to take Doing Business in Spanish (DBS) as part of this workload, partner schools should approve this before bidding takes place. DBS is a language course and not an MBA elective.

**Learning Expectations:** ESADE MBA courses are highly participative. Some classes are case-study based, others on quantitative models, etc. The overall philosophy is cooperative and team-work oriented.

**Grading:** The grading system is on a scale of 0 to 10 points, in the following order:

From 9,0 to 10	Excellent
From 7,0 to 8,9	Distinction
From 5,0 to 6,9	Pass
From 0 to 4,9	Fail
Pendiente	Not yet released
NP	Incomplete

Official Transcripts are sent directly to coordinators.  
If a student fails a class, it is his / her responsibility to contact the professor to make up the coursework.

**Exams:** Exams are mainly written but not all courses have final exams. Some require a paper, individual or group work, presentations etc.

#### **Term dates for the academic year 2011/2012**

##### **MBA Calendar** **Fall 2011**

September 5th – December 20th  
Orientation and Exams included.  
A welcome lunch for everyone will take place the last week of September with separate IT info sessions each week for students arriving earlier in September.  
Registration in April.

##### **Winter 2012**

January 9<sup>th</sup> to March 23<sup>rd</sup> (approx)  
Orientation and Exams included.  
Orientation the first week of term, date tbc.  
Registration to be completed by the end of October.

##### **Summer programmes or short-term programmes**

N/A

**Living Expenses:** (all estimates are based on an 18-month program)

ESADE does not have on campus housing.  
Approx. 1,300 – 2,000 euros per month depending on individual spending

**Academic Expenses:**

Most materials are provided by the programme.

**Other Expenses:**

Health insurance varies by company. The avg. is 45 euros / month.  
Public language courses vary in duration and cost (idiomas@esade.edu).  
Local Transportation – bus pass (good for metro, bus, and local train stops) 10 trips approx. 7 euros

**Health insurance:**

**It is mandatory that exchange participants must arrive with their own health insurance that covers accidents, hospital, and repatriation costs.**

**Visa:**

ESADE is required by the Spanish Government to include the city name of the Embassy / Consulate. Students should contact the agency where they plan to process their visas for the most updated information.

**Facilities:**

Participants have access to the library, computer room, and computer assistance. They can loan a LAN card with a 45 euro refundable deposit upon return of the card in good working condition.

**Student Services:**

MBASA (ESADE MBA Students Association) is a student-run organisation dedicated to making the student transition and stay enjoyable. In addition to matching you with a “Buddy”, the association oversees various clubs such as, Finance, Entrepreneurship, Marketing, Graduate Women in Business, etc. [mbasa@esade.edu](mailto:mbasa@esade.edu)

International Student Advisor – Ms. Jura Zymantas  
([jura.zymantas@esade.edu](mailto:jura.zymantas@esade.edu)) For all non-academic matters (housing, visa, living in Spain, medical contacts, etc.)

Office of Academic and Student Affairs – Clara Mir  
([clara.mir@esade.edu](mailto:clara.mir@esade.edu)) For student documents, student IDs, study room reservations etc

**Orientation**

Yes. Welcome by Academic and Students Affairs team, International Student advisor and MBASA.

**Career services**

MBA Exchange participants have access to the Forum, Company presentations (both by invitation) and ESADE career portal and the Careers Resource Centre.

**Info Dissemination:**

*How is exchange info from your school disseminated?*

Web **X** Email **X**

Bulletin Board **X** (Floor 0)

Intranet **X** [MBA Exchange Connection](#) – area for Incoming students

[Key Facts and Information](#) – area for Partner Institutions

Mail **X** – Letters of acceptance are mailed to Exchange Coordinator

NOTE: Students are *highly recommended* to forward their ESADE email account to the account they use regularly.