

EXCHANGE FACT SHEET (2012-2013)

The Hong Kong University of Science & Technology

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| Address | HKUST MBA Program Office Room 5601, Lift 29/30 HKUST Business School The Hong Kong University of Science and Technology Clear Water Bay Kowloon HONG KONG |
| Contact | Miss Joyce Chan Manager, MBA Student Development Miss Mandy Lee Exchange Assistant, MBA Student Development |
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| MBA Program Website | www.mba.ust.hk |
| Exchange Program Website (for exchange/visiting students) | www.mbanet.ust.hk (partial access) <ul style="list-style-type: none"> - Exchange-in Preparation - Download forms for exchange-related documents - Course Schedule of current semester <i>Full access will be granted upon your receipt of HKUST email account</i> |

HKUST

HKUST is the third publicly-funded university in Hong Kong. It was incorporated in April 1988 and opened in October 1991 as a world-class technological university dedicated to the advancement of learning and scholarship, with special emphasis on research and postgraduate education. Current student enrolment at the undergraduate, master's and doctoral levels stands at 7,000.

The Campus

The University's campus occupies a 60-hectare of sweeping beauty on the Clear Water Bay Peninsula of Sai Kung. The new international airport at Chek Lap Kok is about 45 kilometers from HKUST. Visitors can come to the campus by bus, Airport Express train or taxi. It is about 60 minutes to 90 minutes from the airport.

Visitors to HKUST are often overwhelmed by the beauty of the architecture in its natural surroundings. But beyond this first impression, the campus reveals itself to be truly functional. Carefully planned facilities such as a well-stocked library on the latest information technology, a high-speed fiber-optic network linking computing resources in all parts of the campus and reaching out to all corners of the world, teaching research laboratories equipped with state-of-the-art instruments and devices are important elements in creating an environment for learning that is quite unique in the region.

School of Business and Management

The School of Business and Management (SBM) of HKUST was established to provide world class management education in the Asia-Pacific region. It comprises six departments: Accounting, Economics, Finance, Information Systems, Business Statistics, Operation Management, Management of Organisations, and Marketing. The School enrolls almost 40% of the University's undergraduate students and approximately 35% of

its postgraduate students. All departments offer undergraduate as well as postgraduate programs through to the doctorate.

Strong emphasis is placed on scientific and analytical methods as the fundamental pedagogical approach, supplemented by the use of case studies appropriate to Hong Kong and its neighbouring region. The School takes full advantage of the University's state-of-the art technological capabilities in its instruction and research.

MBA Student Exchange

PROVISIONAL TERM DATES (Academic Year 2012-2013):

Fall Semester 2012: 3 Sep 2012 – 20 October 2012 (First-half)
22 October 2012 – 22 December 2012 (Second-half)

Spring Semester 2013: to be confirmed (First-half)
to be confirmed (Second-half)

EXPECTED ARRIVAL DATE: End August for Fall semester, End January for Spring semester

EXCHANGE NOMINATION DEADLINE: April 30 for Fall semester, October 31 for Spring semester

OFF-CAMPUS HOUSING:

- Exchange students could opt for off-campus housing near campus (e.g. Hang Hau, Sai Kung). The proximity allows you to actively engage in social life and interaction with classmates on campus. Usually our exchange students are able to find suitable flats in a few days after they arrive in Hong Kong.

| | <i>Types of apartment in Hang Hau</i> | <i>Estimated rents range per month *</i> |
|----|---------------------------------------|--|
| i | 2-bedroom apartment (500-700 sq. ft.) | HK\$10,000-12,000 |
| ii | 3-bedroom apartment (700-900 sq. ft.) | HK\$14,000-16,000 |

* Rates, government rent and management fees inclusive

- More information for off-campus accommodation could be found at:
https://sao.ust.hk/housing/living_offcampus.html
- MBA office will be able to provide following assistance:
 - refer a contact of property agent recommended by previous students to you
 - connect you with other exchange students who wish to look for roommates

ON-CAMPUS HOUSING : On-campus housing is not guaranteed for exchange students due to the limited supply. Off-campus housing is highly recommended.

APPROXIMATE LIVING COSTS (2011 – 2012):

| | HK\$ (per semester) |
|--|---------------------|
| • OFF-CAMPUS ROOM AND BOARD: | 33,000 |
| • FOOD: | 15,000 |
| • BOOKS AND CLASS READING MATERIALS: | 5,000 |
| • TRANSPORTATION & PERSONAL EXPENSES: | <u>10,000</u> |
| | 63,000 (~US\$8,130) |

HEALTH INSURANCE

Exchange-in Students

Before your departure for Hong Kong, exchange-in students are required to have sufficient insurance coverage for your entire exchange period. If you do not have comparable insurance plan of your own, you are advised to subscribe to the insurance plan recommended by HKUST - ChubbExcel Comprehensive Travel Insurance. Please subscribe and pay for the insurance plan as early as possible at least 1 month in advance. Failure to do so will lead to forbiddance of registration at HKUST.

INSURANCE PLAN COVERAGE

More detailed information is available at the https://sao.ust.hk/studentlife/popup_insurance_nl_sprograms.html

Enquiry

Federal Insurance Company
Miss Holly Wong
email: hwong@chubb.com

STUDENT VISA APPLICATION

Exchange students are encouraged to apply through HKUST direct to the Hong Kong Immigration Department. Please expect it will take 6-8 weeks for visa application.

LEARNING EXPECTATIONS:

- **CLASS FORMAT:** Lectures, computer simulations, case discussions, individual and group projects, supplemented by enrichment courses and business speaker programs
- **ATTENDANCE:** Class attendance mandatory
- **PARTICIPATION:** Active class participation is required
- **TOTAL NUMBER OF MBA STUDENTS:** 210 (Full time) and 230 (Part time)
- **CLASS SIZE:** 100 (Full time) and 100 (Part time)
- **AVERAGE COURSE LOAD:** 8-12 credits per semester
One HKUST credit = 14 class contact hours
- **EXAMINATIONS:** Final exams are scheduled in the last week of a semester
- **COURSE GRADING :**

| <u>Letter Grade</u> | <u>Definitions</u> | Remarks* For those courses graded with “Pass/Fail” grade, please note that there is no Letter Grade will be shown on your HKUST transcript and you are strongly recommended to check with your home school if it will affect your exchange credit transfer before your course registration. |
|-----------------------|-----------------------|---|
| A+, A, A- | Excellent Performance | |
| B+, B, B- | Good Performance | |
| C+, C | Marginal Performance | |
| F | Failure | |
| <u>Others*</u> | | |
| I | Incomplete | |
| P | Pass, ungraded | |
| F | Failure | |

LANGUAGE OF INSTRUCTION: English

STUDENT SERVICES:

Orientation, access to Career Resources Library, Language Centre, Saturday Luncheon Speakers series, access to computer facilities including email and internet

CAREER SERVICES:

- **Company Presentations and Recruitment Talks**
Companies are invited to the HKUST campus or the HKUST Business School Central to make presentations about their businesses and their recruiting practices.
- **Career Counselling**
Individual sessions with our Career Counsellors are provided for an advice on specific job offers, targeting specific companies, and preparing for interviews. The Career Counsellors are permanent members of the Careers Development Office and they are available throughout the academic year.

FACILITIES FOR MBA STUDENTS:

MBA Student Lounge

Located on the annex building (via lifts 29-30), MBA Lounge is operated by a digital door lock system, the MBA Lounge opens round the clock. Besides a computing centre, students can use the room for small group discussions and break-out between and after classes.

MBA Career Library

Located next to MBA Lounge, MBA Career Library is an exclusive facility for MBA students where they can use a total of five computers. Students will find in the MBA career library:

- Company profiles and brochures of 300 listed companies in HK
- Career guide books and business directories
- A fax machine to send fax to local & a copying machine
- Newspaper and journals to facilitate job search

CAMPUS FACILITIES:

There are 10 lecture theatres, audio-visual language laboratories, a variety of central computing facilities including minicomputers, workstations, and microcomputers at various locations and a number of network services such as the electronic mail. The business school also has 10 computer labs for teaching and research. Other commonly shared student facilities include multi-purpose sports hall, meeting rooms, exhibition areas, common rooms, restaurants, bookstores, banking services and convenience store, etc.