

About Rotterdam School of Management, Erasmus University



Address

Master Exchange Programme

Rotterdam School of Management
Erasmus University
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Accreditations, Ranking and Networks

RSM is one of a select group of schools with Triple Crown accreditation from EQUIS, AACSB, and the Association of MBA's. In the 2010 meta-ranking, the Financial Times placed RSM amongst the top 10 schools in Europe. RSM's MBA programme appears in the European top 15. RSM is a member of the Community of European Management Schools (CEMS), and of the Partnership in International Management (PIM).



Other international (exchange) programmes at RSM

At RSM we also welcome students in our other international programmes:

Bachelor Exchange Programme: www.rsm.nl/home/exchange
MBA Exchange Programme: www.rsm.nl/home/exchange
MSc IM –CEMS: http://www.rsm.nl/home/master/MSc_Programmes
Double Master's Degree in Management Programme: www.rsm.nl/home/exchange

International Office: two buildings, one team

The International Office is the first meeting point for international exchange students. Students are always welcome for any information and assistance. The International Office operates at 2 locations; the Bachelor and Master exchanges are facilitated in the T-building, whereas the MBA exchange activities take place in the J-building.

Linda de Vries, lvries@rsm.nl
Head International Office
(Partner agreements & Master exchange outgoing)

Karin Klapwijk, kklapwijk@rsm.nl
Programme Assistant
(Master exchange, outgoing students)

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Programme Manager Bachelor Exchange
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Ellen van Oeffelen, eoeffelen@rsm.nl
Secretary International Office

MBA Exchange Office, J-building
Eva Lejeune, elejeune@rsm.nl
Programme Manager International Full-time MBA



Staff at International Office: from left to right:
Eva Lejeune, Ellen van Oeffelen, Ligaya Kasm-Borgonje,
Karin Klapwijk, Linda de Vries, Ellen Vermeulen, Marinelle Rozendaal



Application Master Exchange Programme

Admission Requirements

- Students should be nominated through our partner schools.
- Students' status: MSc / (post)graduate level.
- Proficiency in English (for non-natives only). Students whose entire study programmes are taught in English are exempted. TOEFL scores: 575+ (PBT), or 90+ (iBT); IELTS score 6.5; level B2.2 (Common European Framework) or written proof of comparable level.

Nomination Deadlines

Autumn term: May 1
Spring term: October 1

Upon nomination, students will receive a Welcome E-mail including application procedures and relevant exchange information including visa application factsheet (for those applicable).

Required documents to be sent after admission at RSM:

- Completed Master Exchange application form (to be downloaded and/or to be sent by e-mail).
- Copy/scan of recent academic transcript.
- Proof of proficiency in English (only for non-natives).
- Completed Student ID card application form including copy of passport and 1 passport sized photo.
- Course Registration form.
- Checklist for entry visa and/or residence permit.

Additional documents for students who need an entry visa (TEV) and/or Residence Permit (REF):

- Completed TEV and/or REF forms.
- Original financial statement showing a minimum of € 850,00 net per month.
- Copy of valid passport including your personal details page.



Visa information is subject to change. Please always check:

- www.ind.nl/EN/verblijfwijzer
- www.nuffic.nl/international-students/how-to-prepare/visas-and-permits/student-visa-wizard

Academic Calendar 2012-2013 / Full semester and/or Short Programme

Autumn:	End of August – mid December 2012	(full semester)
Spring:	End of January - End of May 2013	(full semester)*
Block 3:	End of January – End of March, 2013	(short programme)
Block 4:	End of March – End of May 2013	(short programme)*

* Courses of Finance & Investment in block 4 run to the end of June.

In our Spring terms, there is an extra option for MSc / (post)graduate students to participate in a short programme by studying in our Block 3 or 4 only. This short programme is linked to the Master Exchange Programme and offers students participation in Master free elective courses from our specialized Master Programmes which include: Accounting and Control, Business Information Management, Entrepreneurship & New Business Venturing, Global Business & Stakeholder Management, Human Resource Management, Management of Innovation, Marketing Management, Organizational Change & Consulting, Strategic Management, Supply Chain Management and Finance.

The Master elective courses are all taught in English, offered in blocks of 7-8 weeks and include the final exams.

As part of the introduction, the Master Exchange programme organizes a so-called Integration Trip at the beginning of each term. For full term students this introduction programme is compulsory, therefore later arrivals of students are not allowed.



Teambuilding workshop during Integration Trip, Autumn 2011



Curriculum: Master Core & Elective courses and International Business Project

Courses

Full term exchange students can choose Master core (in autumn) or free elective courses (in spring) from the 11 specialized Master Programmes of RSM, see also: http://www.rsm.nl/home/master/MSc_Programmes

International Business project (IBP)

In addition to the Master courses, full term exchange students are strongly recommended to participate in our renowned International Business Project, a real-life consultancy project carried out by a team of international exchange students.

The International Business Project is the cornerstone of the Master Exchange Programme. Over almost 4 months a team of international students works intensively on a consultancy project, carried out for a company or institution. The project is supervised by both a university and company coach. The general aim of the International Business Project is to respond professionally to a real-world management problem and work together in a multidisciplinary and culturally heterogeneous group. Most projects focus on HRM, Marketing, Strategy or Logistics. There is no such thing as a typical IBP client or project, but most client organizations are large multinationals.

In all cases the projects require a multidisciplinary, international team effort. Teams consist of four or five students: preferably one native English speaker, one Dutch student and two / three students of other nationalities. Students are assigned to a project on the basis of their background and preferences, and company requirements. Given the international composition of each team, the business projects provide first hand experience in working in a multicultural team. For more information:

http://www.rsm.nl/home/international/rsm_for_your_exchange/master_exchange_programme/programme_overview



Brochure International Business Project

Learning expectations

Language of Instruction: All courses are taught in English

Course workload & Examinations

The fulltime workload is 20 ECTS per semester (16-17 weeks), which equals 560 student working hours. A 10 ECTS course has approximately 12 contact hours a week. The minimum workload for exchange students is 20, the maximum is 30 ECTS.

Exams are scheduled at the end of each course. The assessment of the performance of students varies: written or take-home exams, progress reports, in-class presentations, group performance and essays.

Class Format & Profile

The classes are a mix of (guest) lectures, case studies, interactive projects, papers, presentations of students and discussion groups. Class size varies between 30 and 50 students. Class participation and attendance affect final grades.

The MSc programmes at RSM are pre-experience programmes, average age of students is 22-25 years. Most Master students have some relevant working experience through internships, business projects or part-time management jobs. For this reason MBA exchange students fit in quite easily in our Master courses. Over 80 nationalities participate in RSM Master programmes, therefore exchange students have ample opportunity to connect and communicate with people from different regions in the world – an essential skill in international business.

Grading

In the Dutch grading system, grades from 1 up to 10 are used, with 1 being the worst and 10 being the best. In general, grades with one decimal are issued. When rounding off these grades, grades with a 0.4 or lower will be rounded down, and grades with a 0.5 will be rounded up. Students in our exchange programmes receive their transcripts reflecting grades with one decimal.

Grade	Description	Frequency:	Anglo-Saxon Equivalent	ECTS grade
10	Excellent	0,2 %	A	A
9	Very good	3,4 %	A	B
8	Good	16%	B	C
7	More than sufficient	31,8 %	B-C	D
6	Sufficient	34,4 %	C-D	E
5,5	<i>Lowest passing grade</i>			
5	Almost sufficient	11,9 %	D-F	FX



Buddy System & student life

The International Office works with a buddy system. These buddies are responsible for a well organized arrival of exchange students and make sure they get acquainted with the university, the city of Rotterdam and all practical matters in a short time. At the beginning and throughout our exchange programmes, the International Office organizes an introduction programme including a field trip, workshops, an international cabaret and dinners. Throughout the whole exchange programme social drinks, cultural excursions and parties are organized. Moreover, when studying in Rotterdam as an exchange student, your fellow students will cover over 50 nationalities coming from our network of more than 100 leading business school all over the world.



If one would like to check how our current exchange students are doing, follow them on Facebook.



ESN-Rotterdam (Erasmus Student Network) covers lots of activities, events and city trips for all international students studying at Erasmus University. ESN is also responsible for the EUR pick-up service when students arrive, see also: <http://esn-rotterdam.nl/event/eur-pick-service>. Prior to and upon arrival all international students are introduced to ESN by e-mail and invited to join ESN's activities which are posted on their activity calendar. www.esn-rotterdam.nl

Accommodation

On the EUR-website: www.housing.eur.nl you'll find all the information on housing in Rotterdam. Accommodation can be pre-arranged with the "Vestia Rotterdam Stadswonen" housing agency. This agency provides rooms and apartments in Rotterdam. Most rooms are between €500 and €600 per month depending on location, size, type and facilities. All apartments are fully furnished and located in and near Rotterdam or the university. Stadswonen uses an on-line booking system, see www.shortstay.nl (Short Stay Reservation System). Due to the high demand in the short stay segment, especially in Autumn, we strongly advise our incoming students also to visit the website: <http://www.housinganywhere.com>. Through this website incoming exchange students can rent a (furnished) room from outgoing exchange students. Also the website of "Flexwonen" <http://www.flexwonen.nl/>, is a useful tool to find temporary accommodation. When you have arrived but cannot enter your room yet, you can stay at the Stayokay hostel (www.stayokay.com/rotterdam) for a few nights at a reasonable price.

Language Courses

The university's Language and Training Centre organizes language courses in English, Spanish, German, French, Italian, Dutch Japanese, Russian and Chinese. Three weeks prior to the start of the exchange programme an **Intensive Dutch Course** is organized, for more information see: www.eur.nl/ltc.

Entry Visa & Residence Permit

Entry Visa (TEV) and/or Residence permit (REF)

The International Office of RSM assists students individually who need an entry visa and/or residence permit for the Netherlands. Students are informed about the procedures and need to submit the right documents to the International Office, which will then start up the accelerated application process on your behalf. Students can only pick up their entry visa at the Dutch embassy or consulate in their home countries.

Costs of Living

Below is a rough estimation of the total expenses when participating in the exchange programme for a period of 4 months. Please keep in mind that personal spending patterns vary, and so does this indication.

Tuition fee	Exempted
Visa and/or Residence Permit (if applicable)*	€ 0 - € 600
Living expenses	± € 4,000
Health Insurance (= required!)	€ 160
Books and Readers	€ 250
Total	± € 4410

