

**THE BY-LAWS
OF
THE DELTA CHI FRATERNITY
MICHIGAN CHAPTER**

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I. NAME

The name of this organization shall be Michigan Chapter of The Delta Chi Fraternity.

II. PURPOSE AND POLICY

The Michigan Chapter shall be conducted under the policies, principles, and provisions set forth in Delta Chi Law and in these by-laws of The Michigan Chapter of The Delta Chi Fraternity.

III. MEMBERSHIP

A. Eligibility for Membership

1. Any male student enrolled in any college or school of the University of Michigan shall be eligible for membership.
2. No person shall be denied membership based on race, color, creed, sexual preference, religion, national origin, handicap, age, or marital status.
3. No man shall be eligible for membership who is, or was, a member of another North-American Interfraternity Conference (NIC) Fraternity.
4. Membership shall be limited to Student Members and Associate Members.

B. Academic Standing Necessary to Maintain Membership

1. A member of the chapter must, in order to maintain his membership, keep at least a cumulative Grade Point Average (GPA) of 2.25 on a 4.0 scale.
2. If the cumulative GPA of any member shall fall below a 2.25 on a 4.0 scale, that member will be placed on academic probation for the next semester. This is subject to review of the executive committee and the Alumni Board of Trustees (ABT) at the end of the semester following the period of academic deficiency.
 - a. If the member raises his cumulative GPA above a 2.25, he is taken off academic probation.
 - b. If the member raises his cumulative GPA but not above a 2.25, he is on continued academic probation. This is considered a sign of good faith for the member.
 - c. If the member on probation fails to raise his cumulative GPA, he has one more semester to do so or he shall be placed on inactive status until his cumulative GPA is above a 2.25.
3. A term of Academic Probation shall entail the following.
 - a. At the beginning of the academic semester, the Scholarship Chairman shall determine members on academic probation. The Scholarship Chairman shall bring these members before the ABT.
 - b. The ABT will evaluate each instance of academic probation individually and render a written scholarship program for the member on academic probation. This program may entail, but is not required or limited to these following elements: mandatory study periods, progress reports, the requisition of written schoolwork, and/or the acquisition of a tutor.
4. Any member who fails to turn in a copy of his grade reports (which must include records for his previous academic semester and his cumulative GPA) to the Scholarship Chairman within three weeks of the beginning of the academic semester shall be placed on academic probation.

C. General Non-Academic Membership Expectations

1. Every member shall be required to attend any/all chapter and mandatory meetings/events unless excused by either the “A” or the “B”.
2. Every member shall be responsible for upholding Delta Chi Law and the Ten Basic Expectations.
3. Every member shall sign a promissory note indicating a formal agreement with the D in reference to the payment of dues and shall be required to uphold that agreement.
4. Every member shall be required to satisfactorily perform any expected duties that their position entails.
5. Every member not on the Executive Board shall be required to serve under at least one committee chairmen. Associate members shall also be required to serve under at least one committee chairmen.
6. Failure to adhere to expectations above will result in a membership review by the judicial committee. **See Appendix D.**

D. Inactive Status

1. Inactive status entails no material participation in any Chapter activity or event including, but not limited to social activities, intramural participation, attendance at Chapter meetings and the right of suffrage.
2. Inactive status may be granted upon a two-thirds (2/3) vote of the Active Initiated Members. Such action must be ratified by a two-thirds (2/3) vote of the ABT, per Delta Chi Law.
3. Inactive status will be automatically imposed on any member who is more than \$250 in arrears to the Chapter, past 30 days due. Any member who is indebted to the Chapter with regard to said condition has the right to appeal to the executive board. An inactive member’s debt must be paid in full for that member to regain active status.
4. Inactive status will be imposed if any member is not in good academic standing along the provisions outlined in these bylaws (Article III, section B).
5. Reactivating shall require a two-thirds (2/3) vote of active initiated members.

E. Financial Obligations of Inactive Members

1. An inactive member shall not be assessed dues, fees, or other moneys by the Chapter during the period of inactivity.
2. All moneys owed to the Chapter at the time of the granting of inactive status shall be paid immediately or by an installment plan approved by the “D”, the “A”, and the Alumni Board of Trustees.
3. In no event shall the granting of inactive status invalidate debts to the Chapter.

F. Status of Graduate Students

1. Any member of the Chapter who is awarded a degree and then enrolls in a graduate program at the University of Michigan may, at his option, maintain his status as a student member with all the rights, privileges, duties, and obligations, of such, per Delta Chi Law.

2. Any graduate Student Member who does not wish to maintain Student Membership shall be declared an alumnus with all the characteristics of that status.

G. Affiliates

1. A student at the University of Michigan who was initiated at another Delta Chi Chapter may petition to affiliate with the Michigan Chapter.
2. Such petition may be granted an affirmative vote of the majority of the Student Members.
3. Before a petition may be granted, the "C" shall contact the petitioner's previous Chapter as well as The Delta Chi Headquarters to verify membership.

H. Initiation into Membership

1. In order for an initiation to be valid, the Delta Chi Headquarters must have the following:
 - a. Personal Record Form
 - b. Initiation Dues
 - c. Associate Member Dues
 - d. Written Approval from the Executive Director.

NOTE: the above needs to be in the Delta Chi Headquarters two weeks prior to initiation or a \$25 fine per initiate will be imposed for an unauthorized initiation.
2. The Ritual of the Delta Chi Fraternity shall be a mandatory requirement for Initiated Membership.
3. The Chapter shall choose candidates for initiation into membership as set forth in these by-laws.

I. Suffrage

1. The right to vote shall be limited to Student Members who meet the following.
 - a. Good academic standing, as outlined in Article III, Section B of these by-laws.
 - b. Not under censure by the judicial board.
 - c. Not in alumnus status.
2. In all cases abstentions shall go with the majority, except in those where an affirmative vote is necessary. In the case of a tie, the Chapter "A" shall vote to break the tie.

J. Live-In Policy

1. Each member is to live in the Chapter house for the Fall and Winter term of at least one of his years as an undergraduate.
2. A member cannot live in the house for more than two academic years (not counting spring and summer terms) unless there are not enough younger members that want to move in, or unless that member plans to serve a position with a live in requirement in his third year.
3. The officers are required to live in house during their term of office are as follows: "A", "B", "C", "D", "E", and "F".
- 4s. The above requirements can be waived by the Judicial Board under special circumstances.

K. Room Priority System

1. Once a member lives in a room during the fall and winter terms, he has the right to live in the room as long as he lives in the house.
2. The Chapter can make exceptions to normal room priority under special circumstances if a member requests. A majority vote of the **Active Initiated Members** is needed to approve such exceptions.
3. The newly elected "A" will have first choice in room selection.

IV. GOVERNMENT

A. Lettered Officers

The lettered officers shall consist of the "A", "B", "C", "D", "E", and "F".

1. The "A" shall be deemed the President for such purposes of interpretation of Robert's Rules of Order or other such documents. The "A" shall maintain order at all Chapter meetings. The "A" shall be the Interfraternity Council Representative for the Chapter. The "A" shall follow all guidelines set forth for him in these by-laws, Delta Chi Law, and other publications of the Delta Chi Fraternity.
2. The "B" shall be deemed the Vice President for such purposes of interpretation of Robert's Rules of Order or other such documents. The "B" shall coordinate the committees. The "B" shall follow all guidelines set for him in these by-laws, Delta Chi Law, and other publications of the Delta Chi Fraternity.
3. The "C" shall be deemed the Secretary for such purposes of interpretation of Robert's Rules of Order or other such documents. The "C" shall maintain records of all Chapter business and shall be responsible for all official correspondence for the Chapter. The "C" shall follow all guidelines set for him in these by-laws, Delta Chi Law, and other publications of the Delta Chi Fraternity.
4. The "D" shall be deemed the Treasurer for such purposes of interpretation of Robert's Rules of Order or other such documents. The "D" shall be responsible for keeping accurate financial records of all transactions. He shall report at the first regular Chapter meeting of each month, the total outstanding amounts receivable to the Chapter. The "D" shall set up an annual budget with the help of the ABT and executive committee of the Chapter, if needed. The "D" shall follow all guidelines set for him in these by-laws, Delta Chi Law, and other publications of the Delta Chi Fraternity.
5. The "E" shall be deemed the Corresponding Secretary for such purposes of interpretation of Robert's Rules of Order or other such documents. The "E" shall prepare all articles for submission in the *Delta Chi Quarterly*. The "E" shall follow all guidelines set for him in these by-laws, Delta Chi Law, and other publications of the Delta Chi Fraternity.
6. The "F" shall be deemed the Sergeant At Arms for such purposes of interpretation of Robert's Rules of Order or other such documents. He is responsible for coordinating the performance of the Ritual of the Fraternity as well as ensuring the Chapter is conducting an effective risk-management program. The "F" shall be the chairman of the judicial board, which is described in these by-laws. He is responsible for mediating disputes between members and for keeping order during meetings. The "F" shall follow all guidelines set for him in these by-laws, Delta Chi Law, and other publications of the Delta Chi Fraternity.

B. The "B B"

1. The “BB” shall adhere to all applicable provisions of the Delta Chi Law.
2. The “BB” shall be a member of the Delta Chi Fraternity.
3. The “BB” shall be deemed the Alumni Adviser for purposes of interpretation.
4. The “BB” shall have on file at the Delta Chi Headquarters, all reports mandated as well as an Oath of Office.

V. TERMS OF OFFICE

A. The “A”, “B”, “C”, “D”, “E”, and “F”

1. The lettered officers shall serve for only one calendar year (i.e. a twelve month period) and for conjunctive terms of academic vacations or until their successor is duly elected and has taken the Oath of Office.
2. The lettered officers shall be eligible to succeed themselves for one additional school semester in office.
3. No member shall be able to hold the office of “A” for more than one (1) consecutive year, or a total two (2) non-consecutive years.
4. No member shall be able to hold any other office for more than two (2) years consecutive or otherwise.

B. The “B B”.

1. The “BB” shall serve a two-year term. There will be no limit on successive terms.
2. The “BB” may be removed from office by a two-thirds (2/3) affirmative vote of the active initiated members. Such removal is subject to the approval of the Executive Committee of the Delta Chi Fraternity. The “BB” may also be removed by a unanimous vote of the Executive Committee of the Delta Chi Fraternity.

C. Removal from Office

1. Any officer may be removed from his office for sufficient cause by a two-thirds (2/3) affirmative vote of the **Active Initiated Members** or by a five-sixths (5/6) affirmative vote of the Executive Board.
2. Officers may be removed from office by a majority affirmative vote of the ABT.

D. Committee Chairman

1. As soon as possible after his assumption of office, the “A” shall appoint a chairman to each standing committee.
2. The “A” shall appoint a chairman for each ad hoc committee as necessary.
3. All standing committee chairmen appointed by the “A” shall serve at the pleasure of the executive committee for one semester.
4. The “A” may choose to have the Chapter elect some or all committee chairman at his discretion.
NOTE: *While the “A” has the authority to appoint chairman per Delta Chi Law, it is strongly recommended that he delegate this to the Executive*

Committee since the chairmen have the responsibility to serve at the pleasure of the Executive Committee.

5. As with the lettered officers, a chairman may be removed by a two-thirds (2/3) affirmative vote of the **Active Initiated Members** or five-sixths affirmative vote of the Executive Board.

VI. ELECTIONS

A. Nominations

1. Nominations for the offices of “A”, “B”, “C”, “D”, “E”, and “F” shall be held in a regular Chapter meeting.
2. The executive committee shall ensure that all members nominated are eligible to hold each office.

B. Eligibility for Election and Holding Office

1. Nominees must be Student Members at the time of taking the oath of office.
2. A member must have at least a 2.4 GPA on a 4-point scale to be nominated or elected to an office. He must maintain 2.4 GPA on a 4-point scale while in office.
3. A member must have been a Student Member for one term, except for the “A” and the “B” who shall be required to be a Student Member for an academic year.
4. Senior students will not be eligible to be nominated or elected to office unless they are returning for another semester.
5. The election of the “D” is subject to the approval of the ABT, per Delta Chi Law.

C. Resignation to Accept Nomination

1. No officer shall be required to resign his present position in order to be nominated for any other position.
2. No member may serve more than one lettered office in the Chapter simultaneously.

D. Vacancies - Special Elections

1. In the event a vacancy occurs in an office, such vacancy shall be filled in a special meeting.
2. Such special meetings may be concurrent with the next regularly scheduled Chapter meeting.

E. General Elections

1. The elections of all officers shall be done by a secret ballot and counted by the “A” and “F”.
2. The nominee who receives a majority of the votes cast shall be declared elected.
3. If no nominee receives a majority of the votes cast, the nominee who received the fewest votes will be dropped from the ballot and the balloting will be repeated until one nominee receives a majority and is declared elected.
4. Abstentions are not allowed for the election of officers, nor will voting for an individual whom has not been nominated be allowed. The Student Members must vote for one of the nominees or not vote at all.

F. Timing of Nominations and Elections and Assumptions of Office

1. Nominations for elections of offices of the “A”, “B”, “C”, “D”, “E”, and “F” shall be held no later than one month prior to the last meeting of the fall semester.
2. The election for “BB” shall be at the end of his two-year term. All other procedures used in other elections will apply.
3. Elections will take place the meeting after nominations.
4. Those elected will take office at the beginning of the winter term.
5. The new officers should meet with the old officers on as many occasions as necessary for a smooth transition.
6. The ABT should also meet with the new officers to explain the positions and policies of the ABT. Also the ABT shall conduct an officers’ training session at this meeting. Such a meeting shall take place by the next regular meeting of the ABT.

VII. COMMITTEES

A. Executive Committee

1. Membership

- a. All lettered officers as well shall constitute the executive committee. The “BB” shall be an ex officio member with no vote.

2. Duties

- a. The executive committee shall transact the day to day business of the Chapter.
- b. The executive committee shall set the agenda for all Chapter Meetings.
- c. The executive committee shall faithfully execute any duties assigned to it by these by-laws, or by the Chapter.

3. Chairman

- a. The “A” shall chair all meetings of the executive committee
- b. In his absence, the “B” shall assume the duties of chairman.
- c. The Chairman is a non-voting member of the executive committee, except in the case of a tie, in which he may vote to break a tie.
- d. Meetings - the executive committee shall meet not less than once a week during the school term.

B. Judicial Board

1. Arbitration Authority

- a. The Judicial Committee shall be responsible for upholding the Bylaws and Delta Chi Law.
- b. The Judicial Committee shall be responsible for administering punishment to members who fail to follow the bylaws or Delta Chi Law.

2. Membership

- a. The "F" shall be judicial committee chairman. He will then appoint from the Student Members in good standing an older member (Junior or Senior standing), a younger member (Freshman or Sophomore standing), a member living in the house, and a member living out of the house.
- b. If the previous requirements can not be met they may be waived by one half (1/2) affirmative vote of the executive committee.
- c. If a case arises in which the member being investigated serves on the Judicial Committee, "F" must temporarily replace that member with another by a one half (1/2) affirmative vote of the executive committee.

C. General Committees

1. Standing Committees - A Standing Committee shall be defined as follows. There shall be one Chairperson to facilitate/complete all committee responsibilities. The Chairmen shall have the option to request assistance as needed from other members in the Chapter for any task.
2. Standing Committees- The following shall be other standing committees along with those already mentioned: Social Committee, Scholarship Committee, IM Sports Committee, Brotherhood Committee, Philanthropy Committee, Recruitment Committee, Associate Member Committee, Greek Week Committee, and Housing Committee.
 - a. Social Committee: shall, be responsible for all social events held by the Chapter.
 - b. Scholarship Committee: shall be responsible for developing and administering a scholarship program of the Chapter. The committee members shall be required to review the *Scholarship BRIEF* published by The Delta Chi Fraternity.
 - c. IM Sport Committee: shall be responsible for organizing intramural sports with The University of Michigan. These responsibilities Include, but are not limited to, reporting dates/times for events, completing sign-up sheets, and making sure required attendance for participants is met.
 - d. Philanthropy Committee: shall be responsible for coordinating the Chapter's efforts in philanthropic causes, parent relations, and the health of the brothers. The Philanthropy Committee shall be responsible for holding at least 1 parent relations event each academic year (preferably on Homecoming). The committee will also be responsible for planning philanthropic events throughout the term. It is suggested either the chairman or a committee member is a member of PULSE and frequently updates the Chapter on PULSE and other health conscious events in order to promote the health of the brothers. The Philanthropy Committee Chairman shall have a term of one year.
 - e. Brotherhood Committee: shall be responsible for planning events which promote Chapter brotherhood. Responsibilities include implementing/administering a Chapter awards system. The committee shall also be responsible for special recognition of members (example: birthdays).
 - f. Recruitment Committee: The primary duty of the recruitment committee is to coordinate the recruitment efforts of the Chapter. It is every member's duty to participate in recruitment. Any Student Member may serve on the recruitment committee at the discretion of the Recruitment chairman, such that a minimum of five (5) members is met. The

Recruitment Committee shall make all arrangements necessary to conduct an effective recruitment.

1. The rush committee has the ability to set a minimum number of rush events that each active member must attend.

- g. Associate Member Committee: The Associate Member Committee is entrusted with the responsibility to develop and conduct activities designed to develop leadership, responsibility, character, and brotherhood in the associate members. The Associate Member Counselor shall oversee the committee and appoint, as necessary, each of the following positions to the members of the committee: personal development coordinator, brotherhood coordinator, activities coordinator and assistant associate member counselor. The Associate Member Committee is to uphold its purpose in every way consistent with the principles of The Delta Chi Fraternity.
- h. Greek Week Committee: The Greek Week Committee shall be in charge of communicating between the other houses on the Greek Week Team. It is the job of the committee to notify the Chapter of upcoming Greek Week events and securing people to participate in the events.
- i. Housing Committee: The Housing Committee shall be responsible for the maintenance and upkeep of the fraternity house. This shall not be limited to: House Cleaning, Parking, supplies for cleaning, and yard cleaning. It is mandatory the Housing Committee chair is a live in member in order to better accomplish the goals of the position.

3. Ad-Hoc Committees

- a. The Chapter may create Ad-Hoc committees as needed.
- b. Ad-Hoc committees shall only exist until their purpose has been completed.

VIII. ALUMNI BOARD OF TRUSTEES

A. Membership

- 1. The Alumni Board of Trustees (ABT) shall consist of at least five members of which the majority of whom shall be alumni of The Delta Chi Fraternity, and shall be elected by the Active Initiated Members of the undergraduate Chapter with a majority vote, per Delta Chi Law. Until such time, those prospective members shall be considered advisory members of the ABT, with no vote.
- 2. The “A” and “D” of the Chapter and the “BB” are to be members of the ABT, per Delta Chi Law.
- 3. The ABT will select from among its members a president and a financial adviser as well as any other positions it sees fit. The “BB” and any undergraduate members of the ABT are not eligible for election to an ABT position, although they are members of the board.
- 4. ABT members shall serve two year terms (Except the “A”, “D”, and the “BB” who shall serve at their terms as described in these by-laws) that are staggered as much as possible to provide the board with continuity.
- 5. Removal
 - a. ABT members can be removed from office by a four-fifths (4/5) vote of the Student Members of the undergraduate Chapter, subject to approval by the Executive Committee of The Delta Chi Fraternity, per Delta Chi Law.

- b. ABT members may also be removed from office by a Unanimous vote of the Executive Committee of the Delta Chi Fraternity, per Delta Chi Law.

B. Authority

1. The authority of the ABT is specifically set forth in Delta Chi Law and in these by-laws.
2. All authority not specifically mentioned in Delta Chi Law and in these by-laws is reserved and retained by the Chapter.

C. ABT Meetings

1. ABT Meetings shall be held three (3) times per school semester at times decided by the members.

IX. MEETINGS

A. Quorum

1. One-half (1/2) plus one of the active initiated members must be present to conduct business at a Chapter Meeting.

B. Order of Business.

1. The order of business at ALL Chapter Meetings shall be:
 - a. Call to order
 - b. Roll call
 - c. Officer Reports (“B” - “F”)
 - d. Committee Reports
 - e. “BB” Report
 - f. “A” Report
 - g. Old Business
 - h. New Business
 - i. Announcements
 - j. Adjournment
2. It shall be the duty of all Student Members to attend ALL Chapter meetings.
3. Robert’s Rules of Order shall govern in all proceedings of meetings except where there is a conflict with these by-laws or with Delta Chi Law.
4. Proxy voting shall not be allowed by any voting member.

C. Time

1. Regular Chapter meetings will occur once a week during School terms at a day and time determined by the active initiated members.

D. Special Meeting

1. The executive committee reserves the right to call a special meeting in cases of emergency or urgency.

E. Ritualistic Meetings

1. Three meetings every semester shall be Ritualistic in nature.
2. No time limit shall be imposed on Ritualistic meetings.
3. Note: Consult the Ritual of The Delta Chi Fraternity for instructions on Ritualistic Meetings.

X. CHAPTER FINANCES

A. Expenditures

1. No expenditures over and above the items set forth in the budget prepared by the “D” and ratified by the ABT and adopted by the Chapter will be allowed without approval from the Chapter.

B. Extensions

1. Any student or associate member who is not in a position to pay an obligation due to the Chapter shall apply for an extension of time in which to make payments to the Chapter by making application to the “D” no later than (7) days prior to the due date.

C. Debt

1. Any student member who has not paid an obligation within 30 days after it is due shall be deemed indebted to the Chapter and shall be considered in arrears if he has not applied for and been granted an extension by the “D”.
2. The “D” shall set, in conjunction with the ABT, a schedule for collection of fees. All members shall, sign a contract agreeing to meet the schedule of fees assigned to them.

D. Collection of Delinquent Accounts

1. Suspension of privileges - if a member is in arrears to the Chapter, defined as any debt older than 30 days, he shall not be allowed to vote in meetings, attend social functions, participate in intramurals, take part in ritualistic activities, or live in the Chapter house the next school term if still in debt.
2. Referral to the ABT - If, after 60 days, a member still does not pay his bills, or have a payment plan, his case shall be turned over to the ABT. The ABT shall review the overdue accounts referred to them and take necessary action to collect the bill.
3. Legal action - if the bill is delinquent more than 90 days without arrangements made that are approved by the ABT, the Chapter shall seek legal action.
4. Expulsion - The Constitution and By-Laws of Delta Chi Law provides for and details procedures for expulsion of a member of the Fraternity. Indebtedness to the Chapter or to Delta Chi constitutes unworthy conduct as defined in Article 5, Section 3, of the Constitution in Delta Chi Law.

E. Damages

1. Each member of the Chapter shall be responsible for any damage done by himself or his guest(s), to the Chapter property and/or to property rented by the Chapter. He shall be responsible for replacement or repair, whichever is deemed appropriate. Appropriateness, if not mutually agreed upon, shall be determined by the Judicial Board.

F. Cost of Dues

1. Each active member shall pay membership dues for each the fall and winter semesters. The amount of membership dues shall be set by the "D". The deadline for collection of dues shall be set by the "D", but the deadline shall not be prior to the second chapter meeting of each term.
2. Each associate member shall pay membership dues at least 50 dollars more than that of out of house members for their semester of association with the fraternity. The deadline for collection of dues shall be set by the "D", but the deadline shall not be prior to the second week of their association with the fraternity.
 - a. Of the amount due, one hundred dollars shall be due to the fraternity by the second week of association with the fraternity in order to defray the cost of Associate Membership dues to the International Headquarters.
3. Each **active** member in his last year of his undergraduate career is eligible to pay membership dues at a reduced rate as determined by the "D" for a semester of the member's choosing. This is provided he lives out of residence or was required to live in residence because of these By-Laws.
 - a. These dues shall encompass Risk Management cost, IFC dues, dues to IHQ, and Chapter Assessment. The member in question is encouraged to attend all meetings and retains the voting privilege, such a member is still liable to Judicial Board censure of voting privileges for failure to uphold good standing. The member may only attend other functions of the chapter at a determined cost set by the "D" and approved by the general membership.
 - b. For a member to be eligible for reduced dues, the member in question must notify the "D" prior to the semester they are to take effect.
 - c. **Active members who so choose to pay reduced dues in the first semester of their last year are obligated to pay full dues the following semester. Inactive status shall not be granted to those who have already paid one semester of reduced dues.**
 - d. **If for any reason the member returns for an unplanned year after having already paid reduced rate dues the previous year (e.g. 5th year senior) they will be allowed to continue paying reduced rate years until a date where they decide to either go inactive, or graduate and become an alumni member.**
 - e. **It is the power of the "D" to refuse reduced rate dues only if :**
 - i) the "D" determines that a 5th year will already be required for the member to graduate with their degree (not enough credits)
 - ii) the member is at risk for dropping their second semester, and therefore not honoring section X.F.3.C of the bylaws regarding inactive status that will not be granted to those who have already paid one semester of reduced dues
 - iii) the member has already taken reduced rate dues a previous semester, as per X.F.3C.
4. **Of the total cost of dues, five dollars per active member will be given to the ABT board of the chapter in order to defray an expenses the board may experience, and with the intent that this money will be put towards the chapter's scholarship fund, as well as other things that will benefit the chapter.**

G. Parlor Fees

1. Each active member living out of residence (defined as the chapter house) shall be subject to a

Parlor Fee of no less than ten dollars (\$10) for each the fall and winter semesters. The deadline for collection of dues shall be set by the “D”, but the deadline shall not be prior to the second chapter of each term.

2. Parlor Fees shall encompass cleaning supplies and unpredicted damages, but not wear and tear.

XI. ASSOCIATE MEMBERS

A. Initiation to Associate Membership

1. A majority affirmative vote of the **Student** shall be required in order to extend a bid to a prospective associate member.
2. A bid may be extended at any time within the limits of the Delta Chi Fraternity and the University of Michigan.

3. A man who has accepted his bid shall be associated and therefore shall be given the Associate Member ceremony of the Delta Chi Fraternity within one year of accepting his bid. It is only after this ceremony, and payment of Associate Member Dues, that a man is considered an Associate Member.
4. A man must have a 2.25 GPA on a 4.0 scale to be issued a bid. He must maintain that average to be initiated.

B. Termination

1. An affirmative majority vote of the Student Members is required to terminate the membership of an Associate Member.

C. Requirements

1. A man must be in good standing with The University of Michigan to be initiated.
2. An Associate must complete the Associate Member Program to be initiated.

D. Prohibition of Hazing

1. No undergraduate Chapter or Chapter, nor any Student Member or of any undergraduate Chapter or Chapter, shall engage in the hazing of any Associate Member or Student Member at any time.

E. Definition of Hazing

1. "Hazing" is any action or situation created whether on or off fraternity or campus premises, which produces mental or physical discomfort, embarrassment, harassment, anxiety, or ridicule, no matter how good the intent or end result. (As stated in F.I.P.G. Policy)

F. Initiation

1. An Associate Member must receive a four-fifths (4/5) affirmative vote of the Student Members in order to be initiated.
2. Initiation shall be in accordance with the Ritual of The Delta Chi Fraternity.
3. Any attempt to alter the Ritual in any way by any member will result in immediate motion for expulsion, if willful intent can be proved.

XII. INSIGNIA AND LETTERS OF THE FRATERNITY

A. Badge

1. The Badge and all it entails shall be left as described per Delta Chi Law.

B. Associate Member Pin

1. The Associate Member Pin and all it entails shall be left as described per Delta Chi Law

C. Letters

1. The wearing of the letters of the Delta Chi Fraternity or its insignia shall be limited to the Student Membership. Wearing shall include, but is not limited to, upon any article of clothing, hats, jackets, any form of jewelry, etc. Exceptions are as follows:
 - a. The daughter, mother, sister, or wife of any Student Member may wear the letters or other insignia.
 - b. The letters and other insignia may be place on any Greek Week shirt and given to other Greek Week participating Fraternities or Sororities.
 - c. Any woman who has been lavaliered by a Student Member may wear the letters or other insignia.

D. Lavaliere

1. A Student Member may choose to lavalier one woman.
2. If the Student Member has graduated and not yet lavaliered a woman. He must work in conjunction with the "E" to setup a lavaliering ceremony.
3. The Student Member may choose how the ceremony is to be executed. The only requirement is a Delta Chi lavalier, preferably already on a chain, must be presented during the ceremony. The Social Chair shall oversea the planning and execution of the ceremony in order to insure the integrity of the ceremony.
4. Although a length of time the Student Member and the woman must have been seeing each other is not defined, in order to keep the solemnity of the ceremony and to insure genuine motives a majority vote of the Student Members can deny the Student Member's request. The Student Member must then be given an opportunity to state his case before the Chapter in effort to reverse the decision.

E. Additional Cases

1. All other cases regarding the insignia of the Delta Chi Fraternity not explicitly defined here shall be left for Delta Chi Law to define.

XIII. AMENDMENTS

A. Chapter by-laws

1. These by-laws can only be amended by a four-fifths (4/5) affirmative vote of quorum.
2. A written copy of the proposed amendment must be delivered to the Chapter no later than seven (7) days prior to the Chapter meeting to check for possible conflicts. It will be discussed and voted upon at the first Chapter Meeting following the 7-day period. If necessary, the item may be tabled until the next Chapter Meeting.
3. The member proposing the amendment must be present for a vote to be called.
4. If a proposed amendment that has been tabled is not taken from the table at the next Chapter Meeting, it will automatically fail.

B. Conflict and Adoption

1. These by-laws will in no way conflict with Delta Chi Law. If a conflict arises, Delta Chi Law supersedes these by-laws.
2. These by-laws will be approved by four-fifths (4/5) vote of the Student Members, and upon approval, will supersede any previous by-laws in use.
3. The Chapter "B" is responsible for reviewing Delta Chi Law and these by-laws prior to the adoption or amendment of these by-laws to ensure that there are no conflicts.
4. These by-laws may be temporarily suspended with a four-fifths (4/5) affirmative vote of quorum. They are automatically reinstated at the close of the meeting which they were suspended, or may be reinstated by a majority vote of the Student Members.

Definition of the Judicial Board

It shall be the purpose of the Judicial board to honestly and ethically interpret, uphold, and enforce the Constitution, Bylaws, policies and procedures, codes of conduct, other governing documents, and any other rules or regulations as established by the Delta Chi Law or these Bylaws.

1. Arbitration Authority

- a). The Judicial Committee shall be responsible for upholding the Bylaws and Delta Chi Law.
- b). The Judicial Committee shall be responsible for administering punishment to members who fail to follow the bylaws or Delta Chi Law.
- c). The Judicial Committee shall be responsible for all interpretations of the Bylaws and Delta Chi Law, and shall record all precedents which are set.

2. Membership

- a). The "F" shall be the judicial committee chairman, and from here on in shall be named the "Head Justice" He will then appoint an older member (Junior or Senior standing with at least a fall and winter term as active member), a younger member (first semester as active member), a member living in the house, and a member living out of the house at the beginning of fall and winter semesters. These members are to be named "Justices".
- b). If the previous requirements can not be met they may be waived by one half (1/2) affirmative vote of the executive committee.
- c). If a case arises in which the member being investigated serves on the Judicial Committee, the "F" must temporarily replace that member with another student member by a one half (1/2) affirmative vote of the executive committee.
- d). If a case arises in which the member being investigated is the "F", the "older member" on the judicial committee shall temporarily replace the "F" for the duration and within the scope of the investigation.
- e). In order for an appointed member of the judicial board to be removed from the board, a 4/5 affirmative vote of the executive board or the chapter is required. A justice can also be removed if he misses more then two hearings with out excuse. Excuses are to be judged by the "F"
- f). After the "F" appoints his judicial board a simple majority vote of quorum is required to approve the selected board. This vote is not necessary for instances when one member of the board is unable to serve for any of the reasons listed above.
- g). Anyone who in poor standing with the chapter or a member of the executive board is ineligible to serve on the judicial board as a justice under any circumstance.

3. Complaint Filling

1. Complaints may be submitted by any person or organization, regardless of his/her relationship to the University of Michigan Delta Chi.
2. A police report shall suffice as a Complaint upon its submission to the Board.
3. A verbal complaint made to any Justice shall not suffice as a Complaint.
4. Complaint forms shall be made available to the chapter online and in the mail box of the head justice.
5. Complaints must be fully and accurately completed upon submission to the Board.
6. A Complaint shall be considered submitted to the Board only upon the Chief Justice's receipt of the same.
7. Complaints must be submitted to the Board within thirty days from the date of the alleged violation.

8. Complaints filed after the above thirty-day statute of limitations shall be summarily dismissed by the board without further review or action.
9. If the alleged violation occurs within the last twenty (20) school days of an academic semester the Complaint must be filed within fifteen (15) school days from the first day of classes of the following academic semester.

4. Complaint Procedures

1. The Head Justice shall review a Complaint once he receives it.
2. A decision regarding the complaint shall be made within ten (10) school days of receiving the complaint.
3. The head Justice may do any one (1) of the following after his review of the Complaint:
 - a. Dismiss the case, which requires a written memorandum signed by the head Justice indicating the reasons upon which he based his decision, copies of which must be distributed to the appropriate parties.
 - b. Call for a hearing
 - c. Render appropriate corrective action
*In such a case the first form of appeal shall be a hearing by the judicial committee.
 - d. If the party pleads guilty to the complaint, a hearing will not be necessary. The justices will discuss and come to agreement on a particular punishment.
4. If a hearing is called by the Head Justice, a written Notice to Appear shall be served upon the Defendant, informing Defendant of the date, time, and location of the hearing.
5. The Notice to Appear shall be served upon the Defendant within five (5) school days of the Head Justice decision to hold a hearing.
6. The Notice to Appear shall also inform the Defendant of his right to have a maximum of five (5) undergraduate members, in addition to one (1) Chapter Advisor, present at the hearing.
7. A copy of the Complaint shall be attached to the Notice to Appear.
8. The date of the hearing shall be set at the discretion of the Board but must be within fourteen (14) school days from the date the Notice to Appear is served upon the Defendant.

5. Hearing Procedures

1. To prevent potential conflicts of interest, no Justice may hear or decide a case in which he is involved in.
2. It shall be the personal responsibility of each Justice to determine whether a potential conflict of interest may arise in that Justice's participation in a particular case.
3. The Head justice retains the right to declare the hearing to be open or closed to the public.
4. A closed hearing shall be limited to witnesses and those persons invited to attend by the Head Justice.
5. The Head Justice may request any other person he deems appropriate to attend any hearing.

- a. The invited guests shall not have any vote in any of the judicial board decisions, nor may they be present for the justices discussions on the case.
 - b. The invited guests may answer any appropriate questions presented to them and offer any insight they deem appropriate and applicable if asked to do so by a justice.
6. Involved parties and witnesses retain the right to refrain from attending the hearing.
 - a. Any individual or person who does not wish to be present at the hearing must submit a written statement which includes any and all relevant information, if any, he/she/it wishes to have said information presented at the hearing.
 - b. The Head Justice shall read any such statements into the record at the hearing.
 - c. The Justices shall make no inferences, positive or negative, of any individual's decision to provide a written statement in lieu of appearing at the hearing.
7. The Defendant may have five (5) members and a Chapter Advisor present at the hearing to use at his disposal.
8. All written statements, tape recordings, and other materials submitted for and at the hearings shall be filed by the Head Justice and should be kept in a locked file which is maintained by the "C".
9. The Head Justice shall call the Board to order and begin by asking all parties to introduce themselves for the record.
10. The Head Justice shall explain the general hearing procedures and answer any questions the parties may have with respect to the same.
11. The Head Justice shall explain to the parties that the burden of proof lies with the Complainant with respect to any and all claims alleged in the Complaint.
12. The burden of proof shall be with the Complainant to establish his claims as alleged in the Complaint.
13. The burden of proof requires that the evidence must satisfy the Justices that the Complainant's charge has been established by evidence, which outweighs the evidence against it by a clear margin.
14. The Justices shall consider all the evidence, regardless of which party produced it.
15. The Head Justice shall state to all parties that the Board wishes to hear all relevant facts and interpretations of the facts and does insist that all persons at the hearing be treated with respect and civility. Argumentative, threatening, or hostile exchanges between any of the parties shall not be permitted.
16. The Head Justice retains the right to remove from a hearing any person who disrupts or interferes with the proceeding.
17. The Head Justice shall ask the Complainant to explain the facts and related evidence with respect to the Complaint.
18. The Head Justice shall then ask the Complainant to present any witnesses he/she may have who can testify as to the allegations in the Complaint.
19. Any such witnesses shall then so testify.

20. Individuals providing testimony to the Board shall be permitted to speak without interruption unless the Head Justice determines that the statements are immaterial, irrelevant, or unduly repetitious.
21. The Board shall then have the opportunity to question the Complainant and any of his witnesses with respect to the facts, his interpretation of the facts, the allegations made in the Complaint, and any and all other information the Board deems appropriate to assist it in arriving at a fair and just decision.
22. The Head Justice shall ask the Defendant to explain the facts and related evidence he can with respect to the Complaint.
23. The Head Justice shall then ask the Defendant to present any witnesses he may have who can testify as to the allegations made in the Complaint.
24. Any such witnesses shall then so testify.
25. The Board shall then have the opportunity to question the Defendant and any of his witnesses with respect to the facts, his interpretation of the facts, the allegations made in the Complaint, and any and all other information the Board deems appropriate to assist it in arriving at a fair and just decision.
26. The Board shall then have the opportunity to ask questions of any person or organization involved.
27. The Complainant and Defendant and any persons appearing on either party's behalf shall have the opportunity to question the Board on matters related to the hearing and the hearing procedures.
28. The questions shall be directed to the Head Justice, who shall answer them if able to do so, and if able to do so without violating any of the policies and procedures as established herein.
29. The Head Justice shall adjourn the hearing after all questioning has been completed.
30. The Board shall retire to a private room in which to conduct its deliberations.
31. The deliberations shall not be tape-recorded.
32. When at least two thirds (2/3) of the present Justices agree on a decision it shall be received as the Boards decision.
33. The head justice will foster discussion, and break any ties that occur between the four other members.
34. If the Board determines that the Complainant has met the burden of proof with respect to at least one of his claims, the Board shall so indicate in its written Decision what offense the Defendant has been found to have violated.
35. The Board shall then determine and impose any reasonable and appropriate sanctions and/or punishments, as established herein, reflecting the same in its written Decision.
36. If the Board determines that the Complainant has not met the burden of proof, which shall be clear and convincing, with respect to any of his claims, the board shall so indicate in its written Decision.
37. The Head Justice shall issue the Boards Decision within seven (7) school days after the Decision has been made.
38. The Head Justice shall deliver the Decision to the Defendant.
39. The substantive content of all Board hearings shall be strictly confidential prior to the disposition of those hearings.

40. The votes of each Justice during Boards deliberations shall be confidential (i.e. secret ballot).
41. Only the vote of the entire Board shall be disclosed at any time.
42. All Decisions of the Board shall be upheld and supported by all Justices, despite the presence of any dissenting opinions made during the deliberations.
43. Decisions of the Board shall be of public record and shall be made available on a monthly basis during chapter meeting.

6. Sanctions, Punishments & Interpretations:

Financial Obligation

Infractions will be determined by the D and sent to the Judicial Board for review wherein the appropriate punishment(s) below will be dealt.

- a) Failure to pay dues or fines by the dates set by the D, to include dates set forth in payment plans, shall result in a penalty of \$5 per day for a 15-day period.
- b) Failure to make full payment by the end of any 15-day period will result in immediate inactive status.

Quiet hours will be in effect Sunday through Wednesday 2:00AM until 6:00AM.

Failure to follow said rule: results in judicial action, could be censure, fines, or loss of social privileges depending on the number of offenses committed by the **active student**.

Inappropriate behavior

Inappropriate behavior shall be defined as any behavior that may cause personal injury, injury to others, and/or jeopardize the good reputation of the fraternity. Such behavior includes but need not be limited to: hazing, fighting, sexual harassment, vandalism, theft, etc.

a) If such behavior occurs, loss of social privileges occurs. If the behavior is severe enough, inactive status will be issued, or if the behavior warrants an expulsion trial will take place.

Sober Monitors: Monitoring the guests, being safe yourself.

If a Sober Monitor is caught consuming alcohol beverages then:

- a) **\$50.00 fine will be issued, along with sober monitor duties for the remainder of the semester.**

Property Damage

Infractions may be reported by any member to the Judicial Board for review wherein the punishment outlined below will be dealt.

- a) Any damage incurred by fraternity property by members shall be paid for in full by the member at fault. The responsibility entails paying for the damage as well as personally fixing the damage if possible.
- b) Members shall also be held accountable for any damage occurring to fraternity property by any person associated with the said member(s).
- c) If a member is unable to pay the damage due to financial constraints, they will be put onto a payment plan under the D's discretion.
- d) **Any damage that is inflicted upon the fraternity property also results in sober monitor duties at the next social event.**

Unexcused Absences

Failure to attend mandatory fraternity meetings**, ceremonies, and events without a valid or documented excuse will result in review by the judicial board. Excuses* shall be submitted to the "B" for consideration of validity. If the excuse is not deemed valid, an appeal can be made to the "A".

A mandatory event can only be declared by the "A" or "B" and must be declared 5 days in advance for punishments to be valid. Personal counts of offenses are to be reset every semester.

Infractions may be reported by any member to the Judicial Board for review wherein the appropriate punishment

outlined below will be dealt.

1st offense: A warning will be issued to the member at fault.

2nd offense: The judicial board shall assign an activity to make amends for the mandatory event missed by the member at fault, and a formal apology shall be given during the next chapter meeting **along with sober monitor duty at the next social event.**

3rd offense: The member at fault will be put on social probation for a period of no less than 8 weeks and be required to attend an additional event, chosen by the judicial committee, to make amends for the event missed.

4th offense: The member at fault will be required to give a formal apology to the all members during the next Chapter meeting and shall be placed on inactive status for a period of no less than one semester.

Failure to complete an event set forward by the judicial committee will result in an additional offense to be added to a person's record.

The number of offenses on a person's record shall be reset at the end of every semester, although this does not exempt a person from any previous judicial infractions.

*The "B" may not judge his own excuses and must submit to the "A" for judgment, and vice versa.

** All Chapter meetings are mandatory, but excuses shall be judged by the "B".

"Any member paying reduced dues as described in article X, section f, subsection 3 of these bylaws is not to be held to the mandatory events policy described in article 6 of this appendix."

All other incidents or disputes not falling under the above categories will be subject to review by the Judicial Board to decide the appropriate action or interpretation.

7. Appeal Process

Any decision made by the judicial board can be appealed. The appeal process shall be defined as follows:

- 1) The first appeal may be made to the executive board or to the entire chapter.
 - a. A 2/3 vote of quorum is required to overturn a decision made by the judicial board
 - b. A 5/6 affirmative vote of the executive committee is required to overturn the judicial board's decision.
- 2) The Final appeal can be made to ABT.

***Note: In the case when the Head Justice renders a decision without a hearing the first form of appeal shall be a hearing by the judicial committee at which the head justices decision can be overturned by a 3/4 majority vote of the Judicial Board.**

APPENDIX B Delta Chi Student Member House Cleaning Policy

1. Duties of the Housing Chairman include, but not limited to:
 - a. Sending out a detailed cleaning list by 11:59 p.m. on Wednesday
 - b. Keep an adequate amount of cleaning supplies and toiletries in the house at all times.
 - c. Make sure that the cleaning jobs are done up to standards by 11:59 p.m. on Sunday.
2. Recommended Punishments
 - a. First Offense: Warning
 - b. Second Offense: Monetary fine defined by Housing Chairman, approved by Executive Board. Along with sober monitor duty at the next social event.
 - c. Third Offense: Increased monetary fine defined by Housing Chairman, approved by Executive Board. Along with sober monitor duty at the next social event.
 - d. Further Offenses: Anywhere from monetary fine to eviction by ABT & Housing Corp.