

Adding a Sponsor

This procedure demonstrates adding an External Sponsor. The same steps can be followed to add an Internal Sponsor.

eResearch Study Application

2. Sponsor/Support Information

The following sections request details about the sponsorship/support of this study. Consider all of the choices below and complete the appropriate sections.

* Note: At least one of the following sections must be answered. Multiple sponsors or sources of support must be added one at a time.

2.1 External Sponsor(s)/Support:

1 Only key fields are displayed. Click on the link below to view all details.

Add

| Type | Name | Other Direct Sponsor/Support | Support Type |
|-------------------------------|------|------------------------------|--------------|
| There are no items to display | | | |

2.5 Internal UM Sponsor(s)/Support: [Including department or PI discretionary funding]

Only key fields are displayed. Click on the link below to view all details.

Add

| Type | Department Sponsor | Support Type |
|-------------------------------|--------------------|--------------|
| There are no items to display | | |

2.8 Check here if the proposed study does not require external or internal sponsorship or support:

* Required

1. In Section 2, click **Add**.

Sponsor Detail Window

External Sponsor Detail

2.2 * Direct Sponsor/Support: Click Select to display the sponsor search engine. If your sponsor is not listed in the search engine, enter it below.

[None] **2** Select...

If the Direct Sponsor/Support does not appear in the Select list, enter the name of the Direct Sponsor/Support below:

2.2.1 * Sponsor Type:

Select one:

- Government - Federal
- Government - State or Local
- Corporate - Pharmaceutical/Device Company
- Cooperative Group - ECOG, COG, RTOG etc.
- Private - Foundations or other external organizations
- Other

Clear

If other, please specify:

2. Click **Select...** to open the Select a Sponsor window.

Select Sponsors Window

Select Sponsors

Acronym: **3**

Name: **4**

*Enter an Acronym or Name, and then click **Find**. Use % as a wildcard with a partial name (for example, %health%).*

*To display all sponsors, leave both fields blank and click **Find**.*

*If your sponsor is not listed in the search engine, click **Cancel** and type the sponsor name in the space provided.*

Total Selected: 1 1-1 of 1

| Name | Sponsor ID | Type |
|--|------------|------|
| Health and Human Services (HHS), Department of-National Institutes of Health | 895700 | F |

Total Selected: 1 1-1 of 1

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3. Search for the sponsor by **Acronym** or by entering a **Name**.

Note: Use the percent sign (%) as a wildcard character to find a partial name.

4. Click .
5. Select the option next to the correct sponsor.
6. Click .

Sponsor Detail Window

Edit HUM_Sponsor Detail

External Sponsor Detail

2.2 * **Direct Sponsor/Support:** Click **Select** to display the sponsor search engine. If your sponsor is not listed in the search engine, enter it below.

7 Health and Human Services (HHS), Department of-National Institutes of Health

If the Direct Sponsor/Support does not appear in the Select list, enter the name of the Direct Sponsor/Support below:

2.2.1 * **Sponsor Type:**

Select one:

Government - Federal

Government - State or Local

Corporate - Pharmaceutical/Device Company

Cooperative Group - ECOG, COG, RTOG etc.

Private - Foundations or other external organizations

Other

If other, please specify:

* Required

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7. The sponsor is added to the Sponsor Detail window.
8. Complete the rest of the Sponsor Detail window.

Note: All fields marked with a red star (*) are required.

9. Click .

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2. Sponsor/Support Information

The following sections request details about the sponsorship/support of this study. Consider all of the choices below and complete the appropriate sections.

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2.1 External Sponsor(s)/Support:
Only key fields are displayed. Click on the link below to view all details.
[Add](#) [Delete](#)

| Type | Name | Other Direct Sponsor/Support | Support Type |
|--------------------------------|---|------------------------------|---------------|
| <input type="checkbox"/> [add] | Government - Health and Human Services (HHS), Department of National Institutes of Health | | Non-financial |

2.5 Internal UM Sponsor(s)/Support: [Including department or PI discretionary funding]
Only key fields are displayed. Click on the link below to view all details.
[Add](#)

| Type | Department Sponsor | Support Type |
|-------------------------------|--------------------|--------------|
| There are no items to display | | |

2.8 Check here if the proposed study does not require external or internal sponsorship or support:

* Required

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Save

10. The sponsor is listed in Section 2.

11. Click **Save**.