Research Unit Liaison Meeting

October 30, 2007
3:00 – 4:30 pm
Agenda

- Reminder for sub-group of ULs about breadth of responsibility
- Approver/Reviewer information vs. Blue Pages
- Overall Training/Change Management/Communication Approach
- Baseline eRPM Survey Approach
- Current Data Feeds from PRISM
- Next Steps & Tasks
- Topics for Upcoming Meetings
Identified Research Unit Liaisons

- Art and Design, School of - Mahendra Kumar
- Bentley Historical Library – Bill Wallach
- Center for Human Growth and Development (CHGD) - Donna Mulkey (Owen Jansson back-up)
- Center for the Education of Women - Catherine Mueller
- Center for Research on Learning and Teaching (CRLT) – Lori Dickie
- Dearborn Regional Campus - Drew Buchanan (Patricia Turnbull back-up)
- Dentistry, School of - Pat Schultz
- Digital Media Commons - Theresa Short
- Education, School of - Kathy Metcalf (Alfreda Fleming back-up)
- Engineering, College of - Linda Forsyth
- Executive VP for Medical Affairs - Heather Offhaus
- Facilities and Operations - Kim Kiernan
- Flint Regional Campus - Peggy Roddy
- Ford School of Public Policy - Lori Maddix
- Information Technology Central Services - Nancy Martin
- Information, School of - Ann Verhey-Henke (Becky O'Brien back-up)
- Institute for Research on Women & Gender - Patti Smith
- Institute for Social Research - Carolyn Pappas
- International Center - Malinda Matney
- Kinesiology, Division of - Elizabeth Tropiano
- Law School - Christina Luo
- Life Sciences Institute - Kate Blakeman
- Literature, Science and the Arts, College of - Peggy Westrick
- Merit Network - Michael E. Prieur
- Medical School - Heather Offhaus
- Museum of Art - Terri Gable
- Music, Theatre & Dance, School of - Lisa Gubaci (Ron Torrella back-up)
- National Center for Institutional Diversity - Angela Ebreo
- Natural Resources & Environment, School of (SNRE) - Mary Martinowicz
- Nursing, School of - Eve Bernos (Christine Kahan Black back-up)
- Office of Academic Multicultural Initiatives (OAMI) - John Matlock
- Pharmacy, College of - Pennie Rutan
- President's Office - Sherri Craft
- Public Health, School of - Mike Kalasinski
- Rackham School of Graduate Studies – Yvonne Bidwell
- Ross School of Business - Sally Sivrais
- Social Work, School of - Michelle Hall (Barbara Cobb, Candace Terhune back-up)
- Taubman College of Architecture & Urban Planning (TCAUP) - Carol Kent (Linda Mills, Sandy Patton back-up)
- U of M Hospital & Health Care Centers (UMHHC) - Heather Offhaus
- UM Transportation Research Institute (UMTRI) - Cathy Seay-Ostrowski
- University Health Services - Malinda Matney
- University Library - Anne Beaubien
- VP for Research, Office of (OVPR) - Patti Smith, IRWG; Cathy Seay-Ostrowski, UMTRI; Donna Mulkey, CHGD
- VP for Student Affairs - Malinda Matney
Approver/Reviewer Information vs. Blue Pages

- **Function of Approver & Reviewer information**
  - Defines routing & approval for proposals

- **Functions of Blue Pages information**
  - Used for proposal preparation/collaboration (who to contact for administrative information about investigators)
  - Determines award information dissemination (PANs and PACs)

- **Questions**
  - Should both data sets continue as separate lists?
  - What Approver/Reviewer information should be listed publicly? Where?
  - Who should be included in the PAN/PAC distribution (aside from individuals specifically named in PAF)?
  - Is there justification for continuing to maintain list of actual Chairs/Deans/Directors?
eRPM Overall Process Reminder

Complete PAF

Routing & Approval

DRDA

Submission

(Admin. Shell or Final Proposal)

Info completed on PAF for a Dept ID relating to:
- Personnel
- Cost sharing
- Space
- Other Commitments
- Subproject/grant
Determines who:

- Approver
  For Dept ID, can view, edit and approve (sign) PAF
- Reviewer
  For Dept ID, can view and edit PAF
- Email notifications
  Receives email when it’s the Dept IDs turn to review & approve the PAF. Does not give access to PAF.
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eRPM Baseline Survey Approach

- **Goal:** Find out information about current experiences with PAF and grant proposal processes & tools to create a baseline of information to compare with post eRPM implementation.

- **Target Audience:** Research Administrators, PIs

- **Survey will be broken out into three parts:**
  - Information about audience
  - Experiences using the current grant proposal processes and tools
  - Wishes/wants when working with grant proposal processes and tools

- **Distribution:** Email to DRDA.net & posted on DRDA website

- **Timing:** Nov/Dec 07 – Jan 08 (Prior to Limited Release)

- **Follow-up Survey** – approximately 18 months later with same goal and questions

- **Question:** How can we reach faculty?
Many departments query the current DRDA PRISM data in the data warehouse for simple reporting needs.

Curious about how many units are currently using PRISM data to feed internal systems:
- Feeds will need to be remapped to the new eRPM data structure (eRPM team can assist).

If you have data feeds from PRISM, contact Elise Stempky by 11/02/07.
Next Steps

● Complete your tasks

  – Task - Give Feedback about Change Management/Communication/Training Approach
    ● Due: 11/14/07

  – Task – Give Feedback about Baseline Survey Approach
    ● Due: 11/14/07

  – Task – Identify PRISM data feeds
    ● Due: 11/02/07
December 4, 2007
- Time: 3 - 4:30 pm
- Location: Kipke Conference Center
- Tentative Topics:
  System Workflow overview & PAF Demo

January 15, 2008
- Time: 3 - 4:30 pm
- Location: Atkins Room, School of Information North
- Tentative Topics:
  Limited Release Information, Transition Teams, Readiness Assessment, Individual Meetings to consult on unit training plans, sharing information with units