

Login to eResearch Proposal Management

eResearch Proposal Management (eRPM) is a new Web-based system to accommodate the electronic routing, approval, and submission of funding proposals to external sponsors, including Grants.gov.

eResearch is accessed at <http://eresearch.umich.edu/>.

Important Information

- If you need a username and a UMICH Kerberos password, go to: <http://www.itd.umich.edu/help/faq/uniqnames/>
- For optimal viewing of eResearch, the recommended screen resolution is 1024 x 768 or higher.
- eResearch can be viewed using web browser. For a full list of supported browsers and system requirements, go to: http://www.mais.umich.edu/systeminfo/browser_os.html

Tips

- Turn off pop-up blockers so that you can view all elements of eResearch properly. You must be able to view pop-ups to use eResearch.
- To properly receive email messages sent from eRPM, you must be able to view html emails. If you have a plain text e-mail system (e.g., Groupwise), turn on the ability to View HTML messages.

eResearch Home Page



1. Go to <http://eresearch.umich.edu/>.
2. Click **Login** under Proposal Management.

UM Authentication Required Page



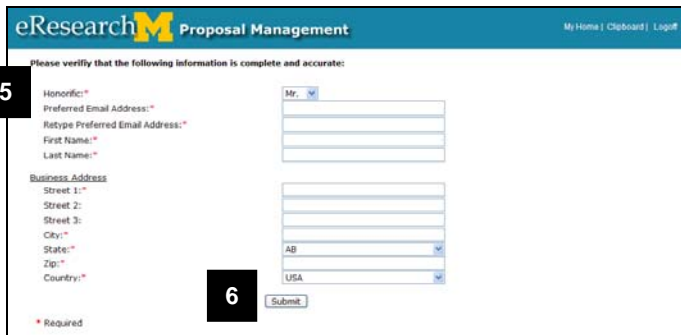
3. Enter your **Login ID** (username or Friend ID) and your **Password**.

Notes:

- An Mtoken is not required to use eResearch.
- If you are a non-UM user, refer to the *Obtaining a Friends Account Step-By-Step Procedure* for more information.

4. Click **Login**.

Verify Information



5. The first time you login to eResearch you will be prompted to verify your contact information.

Enter your contact information, filling in all fields marked with a red asterisk (*).

Your address is populated from your office address from the M-Pathways Human Resources system.

Note: To change your work address:

Complete the Address/Personal Data Form (30005) and return it to the Human Resource Records Office and they will update the address in the hr address data base.

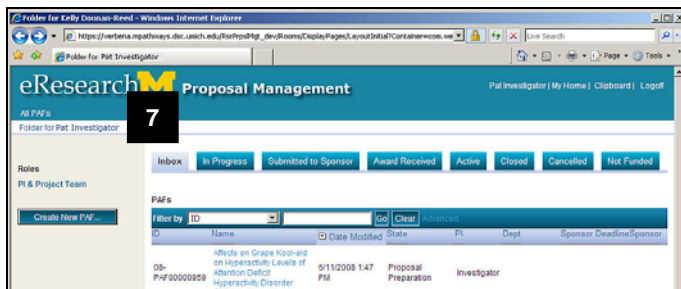
<http://www.hr.umich.edu/hrris/forms/pdfs/Addr-PersData2.pdf>

You can only have one address in eResearch.

Your address will be maintained automatically for you. The eResearch system has a nightly feed from the M-Pathways system to update addresses.

6. Click **Submit**.

eResearch Home Workspace



7. eResearch Proposal Management opens and displays your **Home Workspace**.