Need Help?

Project information, FAQs, Contact Us link
http://www.umich.edu/~eresinfo/pm.html

Training (Online training, step-by-step procedures)
http://www.umich.edu/~eresinfo/erpm/training.html

Sandbox (System practice environment)
http://www.umich.edu/~eresinfo/erpm/sandbox.html

Note: If you are accessing the PAF via an email sent from eResearch Proposal Management, you will:
- Click the link provided in the email,
- Login using Steps 3 and 4,
- Proceed to Step 8.

ITS Service Center
Technical support e.g., navigation, connectivity, system errors
Phone: (734) 764-4357 (4-HELP)
Email: 4Help@umich.edu

ORSP Project Representatives
http://orsp.umich.edu/orsp-staff
Phone: (734) 764-5500
Fax: (734) 763-4053, 764-8510

Login from eResearch Homepage
2. Click Login in the Proposal Management box.
3. Enter your Login ID (uniqname or Friend ID) and your Password.
4. Click Log In. Your Home Workspace opens.

Home Workspace
5. Click on PI & Project Team from Roles to open your PI Home Workspace.
6. Your PAFs inbox displays PAFs that require your immediate action.
7. Click on the Name, i.e., title, of the PAF to open its workspace.

Note: PAFs “not yet signed by PI” are listed twice in the Inbox.
9. Read the Conflict of Interest Statement and answer the question below.
10. If needed, enter Comments. Required if you have a conflict of interest.
11. Read the Sign PAF statement.
12. Select the Sign the PAF box to electronically sign the PAF.
13. Click OK to complete your electronic signature.

NOTE: You will see the Sign PAF button or activity only if you are listed on the PAF as a UM Principal Investigator.

PAF Workspace

- You have electronically signed the PAF and are returned to the PAF Workspace.
- You can at any time go back and use the Change Conflict of Interest activity to make changes to your conflict of interest.
- PAF Signed line has been added to the Recent Activity.
- PI who signed the PAF, e.g., Paul Principal, is the Author.
- When the PAF was signed is the Activity Date.