

### Need Help?

**Project information**, FAQs, Contact Us link  
<http://www.umich.edu/~eresinfo/pm.html>

**Training** (Online training, step-by-step procedures)  
<http://www.umich.edu/~eresinfo/erpm/training.html>

**Sandbox** (System practice environment)  
<http://www.umich.edu/~eresinfo/erpm/sandbox.html>

**ITS (MAIS) Help Desk** (Technical support e.g., navigation, connectivity, system errors)

Phone: (734) 936-7000

Hours: Monday-Friday 8:00am-5:00pm

**DRDA Project Representatives**

<http://drda.umich.edu/contacts/drda/staff.html>

Phone: (734) 764-5500

Fax: (734) 763-4053, 764-8510

**This is for information only. No action required.**

The following comments have been posted for the PAF referenced below.

**Comments:**

Ready for your signature

**Email Recipients:**

Stephen Forrest

**Posted by:** Jason Johnson

**PAF Information:**

**DRDA Number:** 09-PAF00110

**PAF Title:** Off-Label Uses for Grape Kool-Aid

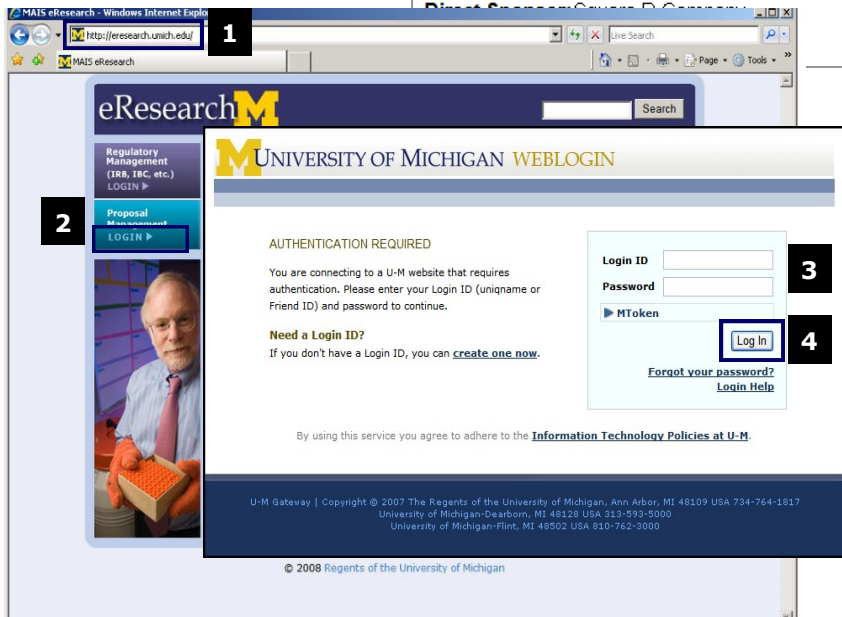
**PI:** Stephen Forrest

**Project Administrative Home:** 216100 COE EECS - ECE Division

**Primary Research Administrator:** Jason Johnson

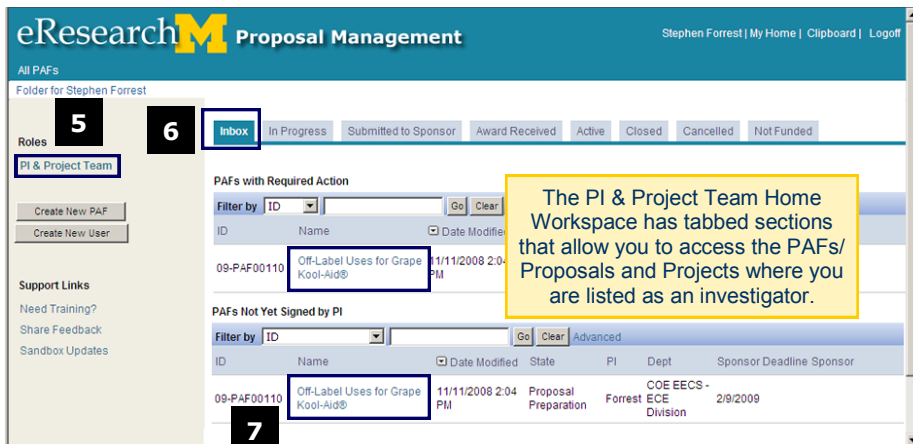
**Note:** If you are accessing the PAF via an email sent from eResearch Proposal Management, you will:

- Click the link provided in the email,
- Login using Steps 3 and 4,
- Proceed to Step 8.



### Login From eResearch Homepage

1. Go to <http://eresearch.umich.edu>.
2. Click **Login** in the Proposal Management box.
3. Enter your Login ID (username or Friend ID) and your password.
4. Click **Login**.  
Your Home Workspace opens.



### Home Workspace

5. Click on **PI & Project Team** from Roles to open your PI Home Workspace.
6. Click on **Inbox** to view PAFs that require your immediate action.
7. Click on the **Name**, i.e., title, of the PAF in your Home Workspace to open its workspace.  
**Note:** PAFs "not yet signed by PI" are listed twice in the Inbox.

# Quick Reference Card for Principal Investigators

**eResearchM Proposal Management**  
Stephen Forrest | My Home | Clipboard | Logout

All PAFs > Off-Label Uses for Grape Kool-Aid®

**Current State**  
Proposal Preparation

**PAF Summary**  
Display PAF Summary

**PAF Worksheet**  
Edit PAF Worksheet

**Activities**  
Sign PAF

**Title:** Off-Label Uses for Grape Kool-Aid® **DRDA #:** 09-PAF00110

**Personnel:**  
Stephen Forrest, UM Principal Investigator, stevefor@umich.edu, 734-764-1185

**Deadlines:**  
FOA Deadline: 2/9/2009  
Sponsor Deadline:  
DRDA Deadline:  
2/9/2009

**Primary Research Administrator:**  
Pat Investigator, @umich.edu, null

**Direct Sponsor:**  
Square D Company

**Project Admin Home (Owner Department):**  
COE EECS - ECE Division  
**DRDA Project Representative:**

**Recent Activity**  
See the Activity History tab for a list of all activities.

The query produced no results.

## PAF Workspace

- Click **Display PAF Summary** to review the PAF information and attachments. The Sign PAF button is at the end of the summary.
- Or
- Click the **Sign PAF** activity from the PAF Workspace.

**NOTE:** You will see the **Sign PAF** button or activity only if you are listed on the PAF as a UM Principal Investigator.

**Sign PAF**

**Off-Label Uses for Grape Kool-Aid® (09-PAF00110)**

**Conflict Of Interest Statement**

Do you (or your family members) or any of the key investigators (or their family members) have a conflict of interest with the sponsor or any entity related to this project (e.g. equipment vendor, subcontractor, vendor of a product being evaluated by the project)? Conflicts occur when the investigators have stock or other financial interest in, receive income from, consult with, or serve as an officer, director, or advisor to the sponsor or project-related entities.

Yes  No  Clear

**Comments:**

**Sign PAF**

By selecting Sign PAF and Conflict of Interest Statement and clicking OK, the undersigned certify, to the best of their knowledge and belief, that no Federal appropriated funds have been or will be paid to influence or attempt to influence the granting of this award. We certify the proposed work is consistent with University unit objectives and all faculty involved in the proposal have agreed to participate. We accept the obligations and commitments described, and agree to perform the work in accordance with University and sponsor policies.

**Additional certification for DHHS funds:** The PI assures that (1) that the information submitted within the application is true, complete, and accurate to the best of the PI's knowledge; (2) that any false, fictitious, or fraudulent statements or claims may subject the PI to criminal, civil, or administrative penalties; and (3) that the PI agrees to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of the application.

**NOTE:** If this information changes during the term of the project, you must disclose such interests by following instructions at: Conflict Procedures

Sign the PAF and Conflict of Interest Statement:

**OK Cancel**

## Sign PAF

- Read the **Conflict of Interest Statement** and answer the question below.
- If needed, enter **Comments**. Required if you have a conflict of interest.
- Read the **Sign PAF** statement.
- Select the **Sign the PAF and Conflict of Interest Statement** box to electronically sign the PAF.

**eResearchM Proposal Management**  
Stephen Forrest | My Home | Clipboard | Logout

All PAFs > Off-Label Uses for Grape Kool-Aid®

**Current State**  
Proposal Preparation

**PAF Summary**  
Display PAF Summary

**PAF Worksheet**  
Edit PAF Worksheet

**Activities**  
Change Conflict of Interest

**Title:** Off-Label Uses for Grape Kool-Aid® **DRDA #:** 09-PAF00110

**Personnel:**  
Stephen Forrest, UM Principal Investigator, stevefor@umich.edu, 734-764-1185

**Deadlines:**  
FOA Deadline: 2/9/2009  
Sponsor Deadline:  
DRDA Deadline:  
2/9/2009

**Primary Research Administrator:**  
Pat Investigator, @umich.edu, null

**Direct Sponsor:**  
Square D Company

**Project Admin Home (Owner Department):**

**Recent Activity**  
See the Activity History tab for a list of all activities.

Activity	Author	Activity Date
PAF Signed	Stephen Forrest	11/11/2008 2:36 PM EST

## PAF Workspace

- You have electronically signed the PAF and are returned to the **PAF Workspace**.
- You can at any time go back and use the **Change Conflict of Interest** activity to make changes to your conflict of interest.
- PAF Signed** line has been added to the Recent Activity.
- PI who signed the PAF, e.g., Stephen Forrest, is the **Author**.