

Center for Afroamerican and African Studies
DU BOIS-MANDELA-RODNEY POST-DOCTORAL FELLOWSHIP

LETTER OF REFERENCE COVER SHEET

Give a copy of this form to each referee
Receipt Deadline: November 30

To be Completed by the Applicant

Applicant's

Name: _____

Last First Middle

Name of Referee: _____ Title:

Referee's _____ Phone: _____ Email: _____
Institution

To be Completed by the Referee

1. I have known the applicant (check as many as apply):

- As an undergraduate As a research assistant As a professional colleague
 As a graduate student As a teaching assistant By reputation only
 As a fellow employee As a thesis adviser Supervisor
 As a department chair As a mentor Other _____

2. The applicant's major function was:

- Teaching Research Administrative
 Other

3. I have been acquainted with the applicant's professional work since _____

4. How would you describe the opportunities you have had to observe the quality of the applicant's work?

- Excellent Good Fair Poor

5. In comparison to scholars in the same field who have had approximately the same amount of experience and training, I would rate the applicant in the upper

- _____ % in overall ability
_____ % in his/her ability to work on his/her own
_____ % in his/her ability to with others
_____ % in his/her ability to undertake and complete individual research.

On your institution's letterhead, please comment on the following:

1. The applicant's ability to complete the proposed project, and how do you think it might affect his or her career development. In other words, why is it appropriate for this scholar to undertake this post-doc at this time in his or her career?

2. The applicant's proposal, in particular, comment on the theoretical framework, literature review, methodology, and schedule of activities.
3. The applicant's teaching ability.

Signature: _____ Date: _____

Please email the reference cover sheet and letter to:

V. Robin Grice at gricer@umich.edu
The Center for Afroamerican and African Studies
University of Michigan,
505 S. State St., 4700 Haven Hall
Ann Arbor, MI 48109-1045.

Please type the name of the applicant and the words “cover sheet” or “reference letter” in the email subject line. For example: *Cover sheet for John Jones.*