

Blackberry's and Exchange

Setup

1. You should have received an email from "BESAdmin" with the subject of "BlackBerry enterprise activation password". It will look something like this:

LastName, FirstName,

To activate your BlackBerry device over the wireless network, in the device Options screen select Enterprise Activation. In that screen, enter your corporate email address and the following password:

XXXXXX

This password will expire in 48 hours.

2. To get to the device "Options" see figures below:



3. In the "Options" screen you will need to select "Advanced Options":

Options
About
Advanced Options
Auto On/Off
AutoText
Bluetooth
Date/Time
Language
Media Card
Mobile Network
Owner

4. Under "Advanced Options" select "Enterprise Activation":

Options - Advanced
Applications
Browser
Browser Push
Default Services
Enterprise Activation
GPS
Host Routing Table
Maps
Service Book

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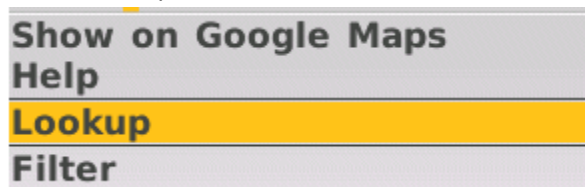
5. On the "Enterprise Activation" screen enter your email address and the password from the email you received:



6. You will Receive an email in your inbox. This is the Blackberry server setting up communication. After it starts communicating the email will delete on its own
7. Once communication has been established you will be forced to select a password (PIN). Please select a password that you will remember. The minimum length is 4 characters and does not have to be your UMROOT password

[Using The Global Address List](#)

1. Select Contacts
2. Click on the Options button on your phone
3. Select Lookup



4. Type in the name of the user you would like to find
5. Select the User from the list that you were looking for



[Security Settings](#)

Device Lockout

The default time for a device to lock is 15 minutes. The maximum timeout a user can set is 8 hours

Setting a PIN

Your PIN must be at least 4 characters and does not have to be your UMROOT password

Device Wipe

****Your Device can be wiped 3 ways. Entering a bad PIN 8 times, letting the battery die, or a Remote Wipe by a administrator****

Entering your PIN incorrectly

After the 5th attempt you must type blackberry

After the 6th attempt you must type blackberry

After the 7th attempt you must type blackberry and it warns you "Last Attempt!

Information will be erased on failure!"

The password screen reminds you again at the prompt by "Enter Password (Final

Attempt)"

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To request a remote wipe by an administrator, contact 764-HELP. Upon supplying appropriate identification, ITCS will wipe your device.

FAQ

By default when you delete a message from your blackberry it does not delete it from the server to do this you must go to your mailbox on your blackberry then goto options, Choose Email Reconciliation. Delete On can be set to Handheld, Mailbox & Handheld or Prompt