This is for information only. No action required.

Congratulations on the submission of your proposal! We wish you every success!

Please note that U-M is implementing a new internal deadline policy for the submission of proposals for external funding effective January 6, 2020.

Under the new policy, one of the following levels of review will be provided depending on when the final version of the proposal and its accompanying finalized Proposal Approval Form (PAF) are received in the Office of Research and Sponsored Projects:

- A full review if received at least 32 business hours prior to Submission Deadline entered on the PAF;
- A limited review if received at least 15 business hours prior to the Submission Deadline.

ORSP will endeavor to submit proposal received less than 15 business hours prior to the deadline but these proposals are at risk of not being submitted.

The benefits provided for each level of service are described below:

<table>
<thead>
<tr>
<th>Benefits of ORSP Service</th>
<th>Business Hours Prior to Submission Date Entered on the PAF that Completed Proposal and Finalized PAF are Received in ORSP</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>32 or More Business Hours (Full Review)</td>
</tr>
<tr>
<td>Proposal Checked for Compliance with U-M Requirements</td>
<td>✔</td>
</tr>
<tr>
<td>Proposal Submitted by Submission Deadline</td>
<td>✔</td>
</tr>
<tr>
<td>Proposal Checked for Compliance with Sponsor Guidelines</td>
<td>✔</td>
</tr>
<tr>
<td>Terms &amp; Conditions Binding Upon Award Reviewed for Acceptability</td>
<td>✔</td>
</tr>
<tr>
<td>Proposal Successfully Received by Sponsor</td>
<td>✔</td>
</tr>
</tbody>
</table>

Data related to the timeliness of finalized proposal will be collected over the first six months of the internal deadline policy being in effect to begin assessing the impacts of the policy. These data will inform the Vice President for Research’s decision whether to further modify the policy, including the potential need for requiring a formal waiver to submit an "At Risk" proposal.

For more information about the policy and review levels, as well as a form to submit questions, please visit the [Proposal Submission Deadline Policy webpage](#).

Questions regarding your school or college’s implementation should be directed to your internal leadership.

Thank you for your cooperation and understanding as we transition our systems and business processes toward this January 6, 2020 implementation.

**PAF Information:**
- **PAF ID:** 18-PAF06975
- **PAF Title:** An Example PAF for Reference
- **PI:** Paul Principal

**Other UM Investigators:**
There are no items to display
Project Administrative Home: Cell and Developmental Biology
Primary Research Administrator: Ann Admin
Direct Sponsor: Health and Human Services, Department of-National Institutes of Health
Sponsor Deadline: 5/17/2018

Project Representative: Ryan Rep
phone: 734-123-4567
e-mail: ryanrep@umich.edu

Click here to access the PAF: 18-PAF06975

Recipients:
This message was sent to the following:
Cam Contact
Ann Admin
Pam Person
msgrants@umich.edu

Ann Admin
Paul Principal

Questions:
1. Refer to online help for information on activities in eResearch.
2. If you have technical problems with eResearch, contact the ITS Service Center via one of the following methods:
   - submit a ticket online: http://its.umich.edu/help
   - email 4help@umich.edu
   - call (734) 764-HELP (4-4357), option 3